**SOUTH WHIDBEY FIRE/EMS**

**REGULAR MEETING**

**5579 Bayview Road, Langley, WA 98260**

**January 9, 2025 – 4:00pm**

**Minutes-Draft**

Join Zoom Meeting

<https://us06web.zoom.us/j/2208026387?pwd=WWNSR3JscUhZK3ZHU3JOV05ZOHF1UT09&omn=85230515529> Meeting ID: 220 802 6387

Passcode: 926342

One tap mobile

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**Attendees:** Commissioner Erickson, Commissioner Noblet, Commissioner Towers, Chief Walsh, Shari Schroeder.

**Audience:** Chief Ney, Chief Magallon, Mary Kaye Johansen, Holly VanSchaick and Christian Ayson.

1. **Call to Order**

Commissioner Erickson called Regular Meeting to order at 4:00pm.

1. **Approval of Agenda**

Commissioner Erickson motions to vote for new Board Chair. Commissioner Noblet approves the motion. Commissioner Towers seconded the motion.

**The motion carried unanimously.**

**a.) Election of Board Chair**

Commissioner Towers motions to approve Commissioner Noblet as Board Chair. Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

1. **Public Input**

None.

1. **Consent Agenda** All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS’s Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

**Approval of Minutes**

Regular Meeting December 12th

**Finance Reports**

Budget Position Report

Check Register

Treasurer’s Report

**Monthly Vouchers**

*12/06/2024#241202001-241202013 for Accounts Payable in the amount of $59,318.84*

*12/12/2024 #241203001-241203012 for Accounts Payable in the amount of $26,073.53*

*12/12/20242024 for EFT Payroll in the amount of $63,686.36*

*12/18/2024 #241207001 for Accounts Payable in the amount of $4,976.05*

*12/24/2024 #241209001- 241209019 for Accounts Payable in the amount of $31,849.41*

*12/26/2024 for EFT Payroll in the amount of $63,206.10*

*12/01-12/31/2024 for EFT Payroll Liabilities in the amount of $108,026.64*

*Total Warrants Approved $357,136.93*

Commissioner Erickson motions to approve Consent Agenda. Commissioner Towers seconded the motion.

**The motion carried unanimously.**

1. **Member Update**

Christian Ayson

Chief Walsh states Christian Ayson has successfully completed the onboarding process and currently has EMT Certification. Christian will be attending Fire Academy Jan.27, 2025.

Commissioner Towers motions to approve new member. Commissioner Erickson seconded the motion.

**The motion carried unanimously.**

1. **New Business**

Resolution 2025-01 Regular Meeting Schedule

Commissioner Erickson motions to approve Resolution 2025-01. Commissioner Towers seconded the motion

**The motion carried unanimously.**

Resolution 2025-02 Surplus Property

Commissioner Erickson motions to approve Resolution 2025-02. Commissioner Towers seconded the motion.

**The motion carried unanimously.**

Reading of Policy #1007.4.7

This is the first reading of policy #1007.4.7. Policy being updated for the position of Captain. No action needed at this time.

Island County Contract Term

Chief Walsh presented a letter from the Island County Fire Inspector regarding the termination of the interlocal contract effective March 1, 2025. Next step is to maintain ongoing dialogue with the county and the fire districts, with a goal that funds an office for a County Fire Marshall.

Chief’s Report

Call volume continues to be up overall. Fourth seat coverage was slightly down at 86% from 93%. Fifth seat was up considerably from 37% to 51%. We continue to focus on attracting and retaining volunteers. Division Chief Assessment Center being held on Jan 10th with interviews upcoming.

1. **Announcements**

None

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**Comments from Commissioners**

Commissioner Erickson announced she is vacating her position on the Icom Board of Directors. Commissioner Towers requests time line for 2025 projects. Commissioner Noblet expressed the need to continue engaging with county commissioners in preventative fire safety and disaster preparedness. Commissioner Noblet formally announced his bid for re-election as Position 2 of South Whidbey Fire EMS Board of Commissioners.

1. **Executive Session**

***RCW42.30.110(1)(b)(c).*** *(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;*

Commissioner Noblet called the meeting into Executive Session at 4:45pm for 15 minutes.

Commissioner Noblet called Regular Meeting back to session back at 5:00pm.

**Action taken as a result of the Executive Session:** None

1. **Conclude**

Commissioner Erickson motions to adjourn. Commissioner Towers seconded the motion.

**The motion carried unanimously.**

Commissioner Noblet adjourns the Regular Meeting at 5:03pm.

Shari Schroeder,

Board Secretary