

ISLAND COUNTY FIRE DISTRICT #3

REGULAR MEETING - BAYVIEW STATION

JULY 13, 1995- 7:00 P.M.

MINUTES

In attendance: Chairman Robert McGinty
Commissioner Gary Gabelein
Commissioner Bruce Bell
Chief Bruce Klassen

- I. Call to Order - Meeting called to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Gabelein moved to add to the agenda Item VII.D. Resolution 95-07; motion carried.
- III. Approval of Minutes - June 8, 1995 - Minutes stand approved as printed. Direction was given to the Secretary to be sure corrected copies of minutes be distributed after corrections are approved.
- IV. Reports
 - A. Secretary's - Stands as submitted.
 - B. Finance Officer's - Stands as submitted.
 - C. Approval of Monthly Vouchers - Commissioner Gabelein moved to accept July vouchers in the amount of \$43,621.40; motion carried.
 - D. Chief's - Stands as submitted.

The Board directed the Chief to update the District's policy on responding to calls pertaining to docks, piers, boats, but life rescue The Alarm Office and Sheriff's Department be updated to these changes. These updates to be in place within sixty days. The Board also directed the Chief to put together a SOP to give to the Alarm Dispatch and work out with Whidbey General that we are not going to respond to cases of people falling out of bed, etc. Have out in sixty days.

The Board requested the documentation on comparative shopping for upgrading of District computers.
- V. Directives - No Directives.
- VI. Unfinished Business

- A. FAX Machines - Direction was given to keep the Board abreast of time frames for advertisements for surplus items.
- B. LOSAP Contract - Chairman McGinty read an excerpt from a letter received from Wayne Hopkins the new representative for VFIS. The letter forwarded a new contract with current dates to replace the contract dated May 1, 1995 which is no longer valid. In the letter attached Wayne Hopkins states "...the program will commence as of August 1, 1995. I will be meeting with the department on August 3, 1995. ... As I mentioned on the telephone, Dave Chevarini left our company for another position last month. I am not sure what has led to the delays in getting this program into effect. But I can state that from this time forward I will be working with Karen Miltenberger to insure no further problems."

- The Board resigned the contract with the current dates.
- C. Attorney for the District - The Board accepts Resolution 95-06 Appointing Ogden, Murphy, Wallace, Attorneys at Law, as Legal Counsel.

VII. New Business

- A. Surplus 1962 Western States Ford Pumper, Serial #5886 - Commissioner Gabelein moved to accept Resolution 95-01 surplusing the 1962 Ford Pumper; motion carried.

The Board requested the Secretary to contact Bill Kehle, Consultant for VFIS, and advise him that the above surplus engine is available and the Board would consider an offer of \$2,500 from any department in dire need. An answer is expected within the next 30 days.

- B. Office Keys - Chairman McGinty read the Minutes of January 14, 1992, Section 12 New Business Item C - Changing of the locks. Commissioner Gabelein moved that due to the difficulty in access to manuals and other items of need after office hours any commissioner so desiring to have a set office keys be granted the same; motion carried.
- C. Announcements - No announcements.
- D. Resolution 95-07 - Establishing Administrative Meeting Dates. - Commissioner Gabelein moved to establish Resolution 95-07; motion carried. Commissioner Gabelein was reassured by Chairman McGinty there would be no Executive Sessions in these meetings.

VIII. Varia - Policy #2754 was brought forward to correct a grammatical error.

Executive session - The Board recessed into Executive Session with Chief Klassen at 7:30 P.M. to discuss a personnel issue.

The meeting reconvened at 7:40 P.M. In the Executive Session the Board discussed with the Chief his lack of the use of the VODGs (Verbal Orders ~~on't Go~~) in lieu of his memorandum and correspondences with the Board and has been given direction once again to follow the policies pertaining to the VODGs. He has been once again informed his regular working hours are from 0800 to 1630 Monday through Friday. If work dictates that he has to perform some functions outside those hours it is his duty to do same without any compensation such as attending Board meetings or any other functions that might be in behalf of the District.

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IX. Adjournment - Meeting adjourned at 7:43 P.M.