# SOUTH WHIDBEY FIRE/EMS SPECIAL MEETING

**5579 Bayview Road, Langley, WA 98260**

**November 16, 2023 – 4:00 PM**

**Minutes**

Join Zoom Meeting

<https://us06web.zoom.us/j/2208026387?pwd>=

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Meeting ID: 220 802 6387

Passcode: 926342

One tap mobile

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**In Attendance:** Commissioner Noblet, Commissioner Towers, Commissioner Erickson Chief Walsh and Kat Nguyen

 **Audience**: FF/EMT Benenati

1. **Call to Order**

Commissioner Towers called the meeting to order at 4:07 pm

1. **Approval of Agenda**

Commissioner Towers added start dates for Finance Officer under new business

1. **Unfinished Business**

*2024 Budget*

Chief Walsh presented the budget. Since last meeting, updated the apparatus maintenance, revenue, wage matrix, and insurance expense.

Commissioner Noblet requested clarification on professional services, legal services, and website services, IT services, insurance, licenses,

Commissioner Noblet moved to approve the 2024 budget and resolution 2023-08 to adopt the 2024 budget Commissioner Erickson second. **The motion carried unanimously.**

1. **New Business**

 *Ian Carter- Salary Approval*

Chief Walsh stated Ian Carter was offered the Fire Mechanic at a market salary which needs to be approved by the Board.

 Commissioner Noblet moved to approve fire mechanic salary, Commissioner Erickson second **The motion carried unanimously.**

 *Start Date for New Finance Officer*

Commissioner Towers expressed the need to start the new finance officer no later than December 1, 2023 due to current finance officer moving.

Commissioner Noblet moved to approve, Commissioner Erickson Second **The motion carried unanimously.**

 *Wage Matrix*

 Chief Walsh explained the calculations in the wage matrix was updated from Federal Cola to Seattle CPI

 Commissioner Erickson moved to approve using Seattle CPI for wage matrix, Commissioner Noblet second. **The motion carried unanimously.**

 *Levy Certification*

Commissioner Noblet moved to approve Levy Certification, Commissioner Erickson Second **The motion carried unanimously.**

1. **Announcements**

 Finance officer interviews conducted

1. **Comments from Commissioners.**

 None

1. **Executive Session**

***RCW 42.30.140(4)(a)*** *Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

***RCW 42.30.110(1)(f)*** *To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;*

No executive session

1. **Action taken as a result of the Executive Session**

 none

1. **Conclude**

 Commissioner Noblet moved to adjourn at 16:50, Commissioner Erickson second **The motion carried unanimously.**

Kathryn Nguyen,

District Secretary