

**ISLAND COUNTY FIRE DISTRICT #3**

**REGULAR MEETING**

**5535 Cameron Road, Freeland, Washington**

**June 10, 2004 - 7:00 P.M.**

**MINUTES**

In attendance:

Chairman Dennis Webster  
Commissioner Mike Helland  
Commissioner Bob Elliot  
Chief Dan Stout

Guests: Jerry Beck, Les Hagstrom, Gary Gabelein, Don Elliot

- I. Call to Order - Chairman Dennis Webster called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Upon moving Item VI.B., Training Officer, to the Executive Session, Chairman Webster moved to approve the agenda; motion carried.
- III. Public Input - No public input.
- IV. So. Whidbey Volunteer FF & EMS - Lt. Jerry Beck reported the Association gave HS-FF Reid Dettrich and HS-FF Holly Fairbrook each a scholarship this year.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - A. Approval of Minutes
    1. May 13, 2004 Regular Meeting
  - B. Finance Officer's Reports
  - C. Monthly Vouchers -
    1. Payroll May 1-31, 2004 \$31,797.06
    2. May 2004 Warrants - \$63,697.17
    3. Chief's Report

Deleted: April

Commissioner Elliot moved to approve the Consent Agenda as printed; motion carried.

- VI. Unfinished Business
  - A. East Harbor Road Property - Commissioner Helland moved to send the attached letter in response to the County's offer to purchase the East Harbor Road property; Motion carried.
  - B. Training Officer - Tabled for discussion in Executive Session.

VII. New Business

- A. Strategic Planning - Chief Stout requested input on the proposal(attached) from Chris Kane he had distributed earlier. The Board agreed to revisit the Strategic Planning and Team Building Program at the Officers Goals Meeting later this year.
- B. Awards Display Case - The Board requested a display case to honor the various awards give the volunteers and small memorabilia from the District's history.
- C. Confirmation of memberships - High School Firefighter to Firefighter Jennifer Linden  
Recruits to Firefighters John Wrightson, Amber Imburgia, and Todd Cannon  
High School Recruits to High School Firefighters Laura Wahlin, Aimee Firth, Jason Gilberts, Eric Unke, Scott Watts and Rhett Walker  
Commissioner Helland moved to confirm the aforementioned recruits and fire fighters memberships; motion carried.

VIII. Announcements

Chief Stout:

- o EMT Laura Titherington has volunteered to become the District's official photographer.
- o He will be out of the office next week attending the Washington State Fire Chiefs Association annual conference.
- o 3 applications were received for Captains positions at stations 33, 36 and 39.
- o Invited the board members to attend the Officers Meeting this Saturday and extended the welcome to any future Officers Meetings.

Secretary Schuler

- o Board of Volunteer Fire Fighters once retired were unable to participate in District non firefighting functions in the past but it was recently learned that L&I will cover volunteers not covered by the Board of Volunteer Firefighters.
- o Al Pedersen has volunteered to organized any past volunteers who would like to become active in the department to work on the antique fire truck and various other projects.
- o She is working on a ICFD3 History/Scrap Book. Hopefully will have a draft ready for Carl Simmons' 50

Anniversary/Retirement Drill. Trying to get the word out for pictures or stories dated before 1985.

Jerry Beck

- o Reported June 10, 2004 MCI complete with a Huey helicopter and crew from Snohomish SAR a success. The drill included 4 events: 1) MVA with car fire; 2) MVA w/3 cars requiring an extrication; 3) Hazmat with poison gases in public meeting; and 4) cliff rescue requiring a beach pickup by marine crew.

Debriefing at South Whidbey High School June 15, 2004 and a CD will be available shortly.

Angela Czarnik is working on a grant which may recoup a major portion of cost of the drill.

IX. Varia

- X. Executive Session - At 7:45 P.M. Chairman Webster recessed the meeting into a 20 minute Executive Session to discuss a personnel issue.

Chairman Webster reconvened the meeting at 8:00 P.M.

Commissioner Helland moved to have Deputy Chiefs position with salary and benefit package defined, job descriptions drafted and ready for advertisement by the next meeting; motion carried.

- XI. Adjournment - Meeting adjourned at 8:05 P.M.

Paula Schuler  
District Secretary