# SOUTH WHIDBEY FIRE/EMS REGULAR MEETING

**5579 Bayview Road, Langley, WA 98260**

**September 14, 2023 – 5:30 PM**

**Minutes - Approved**

Join Zoom Meeting

<https://us06web.zoom.us/j/2208026387?pwd>=

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Meeting ID: 220 802 6387

Passcode: 926342

One tap mobile

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1. **Call to Order**

Commissioner Towers called the meeting to order at 5:30 pm

1. **Approval of Agenda**

Commissioner Towers added a strategic planning meeting

Added capital investment on earth quark prep

Noblet moved, Erickson second

1. **Consent Agenda.** All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS’s Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

Commissioner Noblet asked about the small tools line and stated he found his answer in the Financial Health Report.

Commissioner Towers requested update to minutes of to include him as in attendance

Erickson motioned, Noblet second

**Approval of Minutes**

Regular Meeting on August 10, 2023

Special Meeting on August 19, 2023

**Finance Officer’s Reports**

Budget position Report

Treasurers Report

Investment Report

Financial Health

**Monthly Vouchers**

$267,855.66

1. **Member Update**

Daniel Phillips

Will start academy in October

Erickson motioned, Noblet second

1. **Unfinished Business**

1. **New Business**

Policy 103 Fiscal Management

Commissioner Erickson asked if there would be a training and annual training for members who are authorized to use the account.

Kat stated that members are assigned

Noblet motioned, Ericson second

Strategic plan session

Meeting scheduled for September 23

Earth Quake prep

Commissioner Noblet explained that station 36 has a propane tank that sits in the back of the building and could cause damages if an earth quake effects the island. Several stations have propane tanks that are not bolted down causing additional risks.

Chief Walsh stated that the department would investigate the issue the asses the fund capability

Commissioner Noblet asked if there was a motion to approve

Chief Walsh explained that he would prefer to collect some data and numbers first.

1. **Announcements**

Walsh announced that the new engine was delivered. The new mechanic, Ian Carter, visited from California on September 13. Chief Dilley lead the clean up and organization over the maintenance building.

1. **Comments from Commissioners.**

1. **Executive Session**

***RCW 42.30.140(4)(a)*** *Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

***RCW 42.30.110(1)(f)*** *To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;*

Called at 5:54 for

Towers called to meeting back to regular session at 6:26 pm

1. **Action taken as a result of the Executive Session**

1. **Conclude**

Kathryn Nguyen,

District Secretary