**SOUTH WHIDBEY FIRE/EMS**

**REGULAR MEETING**

**5579 Bayview Road, Langley, WA 98260**

**February 13, 2025 – 4:00pm**

 **Minutes Draft**

Join Zoom Meeting

<https://us06web.zoom.us/j/2208026387?pwd=WWNSR3JscUhZK3ZHU3JOV05ZOHF1UT09&omn=81365483167>

 Meeting ID: 220 802 6387

Passcode: 926342

One tap mobile

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*Attendees:* Commissioner Noblet, Commissioner Erickson, Commissioner Towers, Chief Nick Walsh, Shari Schroeder.

*Audience:* Joshua Land of Whidbey Telecom, Chief Magallon, Chief Dilley, Mary Kaye Johansen, Christina Boom, Lt. Kalahiki, Peter Lund.

1. **Call to Order**

Commissioner Noblet called regular meeting into session at 4:00pm.

1. **Approval of Agenda**

Commissioner Towers motions to approve agenda. Commissioner Erickson seconded the motion.

 **Motion carried unanimously.**

1. **Public Input**

Joshua Land of Whidbey Telecom presented a case for Senate Bill SB5055 for the State Universal Communications Program to be extended by two years and asked for the support of the Fire Commissioners.

1. **Consent Agenda** All matters listed within the Consent Agenda have been distributed to each member of South Whidbey Fire/EMS’s Board of Commissioners for reading and study. They are considered routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

**Approval of Minutes**

Regular Meeting January 9th

 **Finance Reports**

Budget Position Report

Check Register

Treasurer’s Report

**Monthly Vouchers**

*1/9/2025 EFT for Payroll in the amount of $62,807.4*

*1/9/2025 Stop Payment for Accounts Payable in the amount of $-4,867.71*

*1/10/2025 #250101001 for Accounts Payable in the amount of $4,867.71*

*1/10/2025 #250102001-2501102013 for Accounts Payable in the amount of $4,602.04*

*1/22/2025 #250104001-250104021 for Accounts Payable in the amount of $56,110.22*

*1/23/2025 EFT for Payroll in the amount of $68,874.65*

*1/24/2025 EFT/663863-663856 for Volunteer Payroll in the amount of $16,373.63*

*1/28/2025 #250106001 for Accounts Payable in the amount of $546,065.93*

*1/30/2025 #250108001-250108014 for Accounts Payable in the amount of $27,750.86*

*1/1-1/31/2025 EFT Payroll Liabilities in the amount of $228,049.58*

 *Total Warrants Approved $1,010,634.31*

Commissioner Erickson motions to approve Consent Agenda. Commissioner Towers seconded.

  **Motion carried unanimously.**

1. **Executive Session**

***RCW 42.30.110(1)(c)*** *To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;*

Commissioner Noblet calls for Executive Session to begin at 4:25 pm.

Commissioner Noblet calls Regular Session back to order at 4:40pm.

 **No Executive action taken at this time.**

1. **New Business**

Cash Flow Projection Report

Chief Walsh presented a document showing that we are on track to complete all planned capital improvements within budget this year.

Chief’s Report

Call volume is down slightly. Response times are holding steady. Fourth and fifth seat coverage also down a bit. Upcoming events: Preparedness Conference April 19th and Scott Firefighter Stair Climb March 9th.

Resolution 2025-03 Warrant Cancellation

 Commissioner Towers motions to approve. Commissioner Erickson seconded.

  **Motion carried unanimously**

 Resolution 2025-04 Budget Amendment

 Commissioner Erickson motions to approve. Commissioner Towers seconded.

 **Motion carried unanimously**

Resolution 2025-05 Line Item Adjustment 2024 Budget

 Commissioner Towers motions to approve. Commissioner Erickson seconded.

  **Motion carried unanimously**

Resolution 2025-06 Station 34 Remodel

 Commissioner Towers motions to approve. Commissioner Erickson seconded.

  **Motion carried unanimously**

Resolution 2025-07 Surplus of Real Estate Property

 Commissioner Erickson motions to approve. Commissioner Towers seconded.

  **Motion carried unanimously**

2024 Summary Power Point Presentation

Chief Walsh shared a presentation highlighting all the 2024 accomplishments and improvements as well as upcoming plans for 2025.

1. **Announcements**

None.

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1. **Comments from Commissioners**

Commissioner Towers asked where we’re at regarding Interlocal Agreements. Chief Walsh explained that the pieces are there to keep moving forward.

1. **Member Update**

None.

1. **Conclude**

Commissioner Towers motions to adjourn. Commissioner Erickson seconded.

 **Motion carried unanimously**

Commissioner Noblet adjourns the regular meeting at 5:40pm.

Shari Schroeder,

Board Secretary