

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING - BAYVIEW STATION
April 11, 2002 - 7:00 P.M.
Minutes

In Attendance:

Chairman Bob Elliot
Commissioner Mike Helland
Commissioner Dennis Webster
Chief Don Smith

Guests: Faye Elliot, Capt. Eldon Baker, DC Don Elliot, Lt. Frank Mestemacher, DC Les Hagstrom, AC Paul Busch, Capt. Jim Towers

- I. Call to Order - Chairman Elliot called the meeting to order at 7:00 P.M.
- II. Approval of Agenda - Commissioner Helland moved to approve the agenda as printed.
- III. Public Input - No public input.
- IV. So. Whidbey Volunteer FF & EMS Associations - Capt. Baker representing the Association reported no business.
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. March 14, 2002
 - B. Report of Correspondences
 - C. Finance Officer's Report
 - D. Monthly Vouchers -
 1. Payroll - March 1-15, 2001 - \$14,197.13
 2. Payroll - March 16-30, 2001 - \$13,784.62
 3. Payroll - March IRS Command \$193.54
 4. March 2002 Vouchers \$255,989.52
 - E. Chief's Report

Chief Smith requested the March Voucher be addressed separately. Commissioner Helland moved to approve the Consent Agenda with the exception of the March Vouchers; Motion carried.

After adding a voucher to the March Vouchers Commissioner Helland moved to approve the vouchers in the amount of \$233, 197.54; motion carried.

- VI. Unfinished Business
 - A. Freeland Station - Chief Smith reported the project is still running smoothly. The estimated completion date will be a moved out a couple weeks due to an unavoidable delay.

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- B. Clinton Station Remodel - John Carty has reviewed the plans and given his approval. The detail book is being prepared for the bid process. Commissioner Helland moved to start the bid process; motion carried.
- C. Central Facility - No action.
- D. District Policies Annual Review - Commissioner Helland moved to accept the 1st reading of the revised policies #1 through #9 on attached memo; motion carried.

VII. New Business

- A. Lid Levy Lift - In response to a recent staff report the Board of Fire Commissioners discussed the long term financial future of the District in response to the recent ballot measures. The Board directed the Chief to research the matter using available resources and have a report available by the end of May regarding the need for a Lid Levy Lift.

VIII. Announcements -

District Staff has reviewed Firehouse Software for incident reporting and tracking resources software. They have also looked at Peachtree Accounting Systems since the State Legislators approved Fire Districts with revenue over \$250K to write their own warrants. The possible conversions will not take place until after the Freeland station is up and running.

The State Auditor's report on the 1999-2000 Audit is in and the District received a glowing report. The auditor dug deep to find anything to write up.

After encouragement from a few officers the Values Statement Committee was advised to move forward on the information they already have.

- IX. Varia - Commissioner Helland inquired on the status of the research Pat Roley of Baldwin Resource Group was doing for the District on supplement life insurance for the volunteers.

There was a short discussion on the need for follow up on the teambuilding process. It was agreed to address the follow up during the Mid-Year Goals Review workshop/meeting.

- X. Executive Session - No Executive Session
- XI. Adjournment - Meeting adjourned at 8:40 P.M.

Paula Schuler
District Secretary