

ISLAND COUNTY FIRE DISTRICT #3
REGULAR MEETING
5535 Cameron Road, Freeland, Washington
March 11, 2010 – 5:30 P.M.
MINUTES

In Attendance:

Chairman Kenon Simmons
Commissioner Bob Elliot
Commissioner Mike Helland
Chief Rusty Palmer

Audience: Jon Beck, Jimmy Berto, Paul Busch, Mike Cotton, Joe Freia, Gary Gabelein, Don Mason, Frank Mestemacher, Connie Shields, Mari St Amand, and Bill Stolics

- I. Call to Order – At 5:35pm Chair Simmons called the meeting to order.
- II. Approval of Agenda – Commissioner Helland moved to approve the Agenda as printed; Motion carried.
- III. Public Input – Gary Gabelein inquired to the status of new engines. The new Engines are being delivered to Station 32 and Station 36 tomorrow for training and pending deliveries of equipment. The engines will not be put into service until both items are completed.
- IV. So. Whidbey Volunteer FF & EMS – Jimmy Berto reported in for the Association. No business to report other than he was elected last month to continue as the Association's Public Information Officer (PIO).
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Island County Fire District #3's Board of Commissioners for reading and study. They are considered to be routine, and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - A. Approval of Minutes
 1. Regular Meeting February 11, 2010
 - B. Finance Officer's Reports
 - C. Monthly Vouchers –
 1. February 2010 Payroll Warrants \$56,808.72
 2. Warrants #647546-630 - \$96,441.83
 3. Resolution 2010-03 – Canceling Warrants
 - D. Chiefs ReportCommissioner Helland moved to approve the Consent Agenda as printed; motion carried.
- VI. Unfinished Business
 - A. Bayview Property/Central Facility – Cost Estimates – Carletti Architects preliminary estimate for the Bayview Road Fire Station and Administrative Office was \$4,345,200. The Board agreed this seems a reasonable figure. Carletti Architects has urged the District to enter into contract to start construction documents etc. The Board decided to hold off to research financing and increase internal and public information on the project. Chief Palmer will bring a Marketing Plan to the table next Regular meeting
 - B. Thompson Road Wetland Delineation Bid Award – There was no response to RFQ's in recent advertisements. Will re-advertise with a deadline of 3/31/2010.

- C. I-COM User Agency Fee Adjustment – Fire District 3’s portion of the agreement to clear ICOM recent debt is \$15,546. Commissioner Helland moved to approve payment to clear the District’s obligation; motion carried.
- VII. New Business
- A. Command Vehicles Conversion – Chief Palmer proposed the conversion of the existing staff vehicles into command vehicles to better serve the District in high volume calls situations. The Board discussed the three options proposed. Commissioner Helland moved to convert all 4 staff vehicles into Command units for the estimated cost of \$38,854.83 from the Reserve Fund; motion carried.
 - B. Staff Vehicle Replacement – The 10 year old vehicle presently being used as a staff/response car for Capt. Shields has cost over \$20,000 in repairs over the last 5 years and is failing again. Chief Palmer requested replacement vehicle from state contract. Commissioner Helland moved to replace the vehicle using no more than \$24,000 from the Reserve Fund; motion carried.
 - C. Automatic Aid Agreement with Central Whidbey Island Fire & Rescue – Chief Hartin approached the District with a formal Automatic Aid Agreement between Central Whidbey (ICFD5) and ICFD3. The Board and Staff were in full agreement and Commissioner Helland moved to authorize Chief Palmer to sign the agreement on behalf of the Board; motion carried.
 - D. Policies – 4.23.3.1 Volunteer Discipline revision – 1st Reading – Chief Palmer read the proposed changes to policies 4.23.3.1 . Commissioner Helland moved to accept the first reading; motion carried.
- VIII. Announcements – 2009 Awards Banquet Saturday night.
- IX. Varia – No business
- X. Executive Session – Personnel Matter – At 6:15pm Chair Simmons recessed the meeting into a 15 minutes Executive Session to discuss a personnel matter. Meeting reconvened at 6:30pm.
- XI. Action taken as result of Executive Session: Commission Helland moved to approve the salary budget increase as the result of Captain Shields’ promotion to Division Chief; motion carried. Congratulation Div. Chief Shields!
- XII. Adjournment - Meeting adjourned at 6:35pm.

Paula Schuler, District Secretary