

February

Fire Chiefs Update

Consent Report

Fourth Seat Coverage

January 50% of the time we had at station 36 (on duty)

December coverage was 50%

Recruitment Report

0 Ready for approval at February Meeting

8 Applications/Inquiries In process, not ready for approval

-Total Volunteers

February – 42

January - 43

Call Volume Report –see attached

January call volume calls for service 239

Year to date call volume 239 calls for service

Calls as of this time last year 218

2023 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 41 00 00 Estimated Beginning Balance-General	0.00	1,952,013.58	(1,952,013.58)	0.0%
308 Beginning Balances	0.00	1,952,013.58	(1,952,013.58)	0.0%

310 Taxes

311 10 00 00 Property Taxes 75%	4,354,422.81	0.00	4,354,422.81	0.0%
311 10 00 01 Property Taxes 25%	1,451,474.27	0.00	1,451,474.27	0.0%
311 10 00 02 New Construction Tax	62,760.39	0.00	62,760.39	0.0%
311 10 00 03 Regular Property Taxes	493,909.76	0.00	493,909.76	0.0%
311 10 00 04 County Refund	389.62	0.00	389.62	0.0%
337 00 00 01 Leasehold Excise Tax	2,000.00	0.00	2,000.00	0.0%
337 00 00 02 Timber Tax	2,000.00	0.00	2,000.00	0.0%
310 Taxes	6,366,956.85	0.00	6,366,956.85	0.0%

330 State Generated Revenues

331 97 03 00 FEMA Public Assistance Grant	587,790.95	0.00	587,790.95	0.0%
334 01 30 00 WSP Basic FF Academy Reimbursement Program	1,000.00	0.00	1,000.00	0.0%
334 01 80 00 State Direct/Indirect Grant From Military Department	0.00	0.00	0.00	0.0%
334 04 90 00 Dept. Of Health EMS Trauma Grant	1,220.00	0.00	1,220.00	0.0%
337 07 60 00 In-Lieu Tax - Ferries	3,923.10	0.00	3,923.10	0.0%
337 07 70 00 In-Lieu Tax - School District	1,620.00	0.00	1,620.00	0.0%
337 07 70 01 In-Lieu Tax- Port Of South Whidbey	0.00	0.00	0.00	0.0%
337 07 70 02 In-Lieu Tax- South Whidbey Parks	0.00	0.00	0.00	0.0%
330 State Generated Revenues	595,554.05	0.00	595,554.05	0.0%

340 Charges For Services

341 70 00 00 Sales Of Merchandise	0.00	0.00	0.00	0.0%
342 21 00 00 Hospital Payments For Consumable Supplies	254,644.13	0.00	254,644.13	0.0%
340 Charges For Services	254,644.13	0.00	254,644.13	0.0%

360 Misc Revenues

361 11 00 01 Investment Interest	6,000.00	0.00	6,000.00	0.0%
362 10 00 00 CPR Public Class Registration	800.00	385.00	415.00	48.1%
362 50 00 00 Lease & Rental Payments	0.00	0.00	0.00	0.0%
367 11 00 00 Donations & Gifts	0.00	0.00	0.00	0.0%
369 10 00 00 Sale Of Surplus	0.00	0.00	0.00	0.0%
369 40 00 00 Judgements/Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Revenue	0.00	109,545.97	(109,545.97)	0.0%
360 Misc Revenues	6,800.00	109,930.97	(103,130.97)	1616.6%

380 Non Revenues

369 80 00 00 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
389 90 00 10 Other Custodial Activities	0.00	0.00	0.00	0.0%

2023 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
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380 Non Revenues

380 Non Revenues	0.00	0.00	0.00	0.0%
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390 Other Revenues

395 10 00 00 Sale Of Capital Assets	0.00	0.00	0.00	0.0%
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390 Other Revenues	0.00	0.00	0.00	0.0%
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397 Interfund Transfers

397 22 00 02 Transfer From Capital Fund	0.00	0.00	0.00	0.0%
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397 Interfund Transfers	0.00	0.00	0.00	0.0%
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Fund Revenues:	7,223,955.03	2,061,944.55	5,162,010.48	28.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 45 20 10 FICA Medicare Benefits-FF OT Training	0.00	0.00	0.00	0.0%
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522 45 20 20 L&I / Unemployment Premiums-FF OT Training	0.00	0.00	0.00	0.0%
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522 45 20 30 Healthcare Benefits-FF OT Training	0.00	0.00	0.00	0.0%
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522 45 20 40 Retirement Benefits-FF OT Training	0.00	0.00	0.00	0.0%
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522 Fire Control	0.00	0.00	0.00	0.0%
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010 ADMIN

522 Fire Control

522 10 10 10 Chief's Wages	146,205.00	11,246.54	134,958.46	7.7%
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522 10 10 20 Deputy Chiefs' Wages	256,075.48	19,601.56	236,473.92	7.7%
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522 10 10 30 Division Chief's Wages	120,699.45	9,102.52	111,596.93	7.5%
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522 10 10 40 Administration Wages	232,623.23	25,542.93	207,080.30	11.0%
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522 10 10 60 Commissioner's Stipends	12,288.00	384.00	11,904.00	3.1%
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522 10 10 85 Public Education Officer Wages	0.00	0.00	0.00	0.0%
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522 10 10 90 Disability	2,500.00	0.00	2,500.00	0.0%
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522 10 15 20 Deputy Chief Deferred Comp Match	10,459.60	616.97	9,842.63	5.9%
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522 10 15 21 Admin Deferred Compensation Match	4,652.46	139.48	4,512.98	3.0%
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522 10 20 10 FICA / Medicare Benefits-Admin	58,743.67	2,833.29	55,910.38	4.8%
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522 10 20 20 L&I / Unemployment Premiums-Admin	22,070.82	0.00	22,070.82	0.0%
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522 10 20 30 Admin Healthcare Benefits/ADD	193,713.07	16,266.09	177,446.98	8.4%
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522 10 20 40 Retirement Benefits-ADMIN	57,197.41	0.00	57,197.41	0.0%
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522 10 20 50 Tuition Reimbursement-Admin	2,500.00	1,175.00	1,325.00	47.0%
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522 10 31 10 Office Supplies	5,850.00	317.43	5,532.57	5.4%
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522 10 31 11 Printing - Newsletter	8,000.00	0.00	8,000.00	0.0%
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522 10 31 12 Maps & Mapping Supplies	100.00	0.00	100.00	0.0%
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522 10 31 20 Photographic Supplies	950.00	0.00	950.00	0.0%
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522 10 32 10 Fuel - Administration	10,000.00	12,194.37	(2,194.37)	121.9%
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522 10 35 10 Office Equipment	1,700.00	0.00	1,700.00	0.0%
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522 10 35 20 Software	6,780.00	0.00	6,780.00	0.0%
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522 10 35 30 Computer Hardware	12,197.40	0.00	12,197.40	0.0%
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2023 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 10 41 10	Legal Services	12,000.00	2,016.25	9,983.75 16.8%
522 10 41 20	Audit & Review Services	19,000.00	0.00	19,000.00 0.0%
522 10 41 30	Consulting Services	22,500.00	300.00	22,200.00 1.3%
522 10 41 33	Consulting Marketing Retention	0.00	0.00	0.00 0.0%
522 10 41 34	Consulting Website	3,600.00	0.00	3,600.00 0.0%
522 10 41 40	Professional Services	880.00	12,633.84	(11,753.84) 1435.7%
522 10 41 70	Photography	500.00	0.00	500.00 0.0%
522 10 42 10	Postage & Shipping	11,550.00	0.00	11,550.00 0.0%
522 10 42 20	Internet Connections/Whidbey Telecom	11,400.00	0.00	11,400.00 0.0%
522 10 42 30	Cell & Digital Telephones	33,540.00	0.00	33,540.00 0.0%
522 10 42 40	Wired Telephones & FAX/Whidbey Telecom	9,540.00	428.54	9,111.46 4.5%
522 10 42 50	Alarm Monitoring	2,100.00	0.00	2,100.00 0.0%
522 10 43 01	Admin Ferry Fees	270.00	0.00	270.00 0.0%
522 10 43 10	Commissioner Travel	500.00	0.00	500.00 0.0%
522 10 43 20	Career Staff Travel	7,300.00	0.00	7,300.00 0.0%
522 10 44 10	Administrative Advertising	1,500.00	0.00	1,500.00 0.0%
522 10 44 30	Volunteer Recruit./Retention Advertising	2,500.00	405.00	2,095.00 16.2%
522 10 45 10	Admin Equipment Leases	7,668.00	0.00	7,668.00 0.0%
522 10 46 10	Liability/Umbrella-Enduris	149,550.00	0.00	149,550.00 0.0%
522 10 47 10	Election Expenses	12,500.00	0.00	12,500.00 0.0%
522 10 47 20	Timber Tax	0.00	0.00	0.00 0.0%
522 10 47 30	Clean Water Uility Taxes	448.33	0.00	448.33 0.0%
522 10 48 10	Computer Repair & Maintenance	139,444.00	5,054.62	134,389.38 3.6%
522 10 48 20	Office Equipment Repair & Maintenance	1,290.00	0.00	1,290.00 0.0%
522 10 49 10	Memberships	8,182.00	0.00	8,182.00 0.0%
522 10 49 20	Subscriptions	54,675.08	4,797.60	49,877.48 8.8%
522 10 49 30	Information Services	7,797.50	197.50	7,600.00 2.5%
522 10 49 40	Software Recurring Licenses	27,549.04	6,502.90	21,046.14 23.6%
522 10 49 50	Investment/Bank Fees	610.00	0.00	610.00 0.0%
522 Fire Control		1,713,699.54	131,756.43	1,581,943.11 7.7%
010 ADMIN		1,713,699.54	131,756.43	1,581,943.11 7.7%

020 FIRE SUPPRESSION

522 Fire Control

522 20 15 10	Volunteer Reimbursement	75,000.00	0.00	75,000.00 0.0%
522 20 15 20	Volunteer Deferred Compensation Match	4,000.00	0.00	4,000.00 0.0%
522 20 15 30	Volunteer Shift Reimbursement	30,000.00	0.00	30,000.00 0.0%
522 20 20 10	FICA/Medicare Benefits-Volunteers	10,710.00	0.00	10,710.00 0.0%
522 20 20 31	Accidental Death & Disability - VFIS	3,250.00	0.00	3,250.00 0.0%
522 20 20 41	Retirement Premium-Board Of Vol. FF's	4,500.00	0.00	4,500.00 0.0%
522 20 20 42	Retirement Premium-LOSAP	35,000.00	32,790.00	2,210.00 93.7%
522 20 20 50	Tuition Reimbursement-Part Time FFs & Volunteers	0.00	0.00	0.00 0.0%
522 20 23 10	Physicals	9,535.00	0.00	9,535.00 0.0%
522 20 23 20	Vaccinations	3,360.00	0.00	3,360.00 0.0%
522 20 23 30	Testing	3,550.00	0.00	3,550.00 0.0%
522 20 23 40	Fitness Equipment	0.00	0.00	0.00 0.0%
522 20 23 50	Fitness Supplies	0.00	0.00	0.00 0.0%

2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 20:25:07 Date: 02/05/2023

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining		
522 Fire Control					
522 20 24 20	Board of Volunteer Firefighters - Liability Insura	2,500.00	0.00	2,500.00	0.0%
522 20 24 30	LOSAP - Life Insurance	0.00	0.00	0.00	0.0%
522 20 24 40	Trusteed Plans (WFCA)	1,200.00	78.26	1,121.74	6.5%
522 20 28 10	Recognition Awards	9,820.00	0.00	9,820.00	0.0%
522 20 28 20	Special Recognition & Activities	12,745.00	31.20	12,713.80	0.2%
522 20 28 30	Incidents, Special Projects & Out Of Area Meals	3,290.00	0.00	3,290.00	0.0%
522 20 28 40	Health & Wellness Activities	0.00	0.00	0.00	0.0%
522 20 31 10	Fire Operations Supplies	7,770.00	0.00	7,770.00	0.0%
522 20 31 11	Fire Rehab Supplies	2,070.00	0.00	2,070.00	0.0%
522 20 31 12	Fire Safety Supplies	450.00	0.00	450.00	0.0%
522 20 31 20	Medical Operations Supplies	15,533.00	581.10	14,951.90	3.7%
522 20 31 30	Marine Rescue Operations Supplies	1,806.00	0.00	1,806.00	0.0%
522 20 31 40	Technical Rescue Operations Supplies	0.00	0.00	0.00	0.0%
522 20 31 60	Uniforms & Badges	34,655.00	0.00	34,655.00	0.0%
522 20 32 10	Fuel - Fire Apparatus	21,450.00	14,455.30	6,994.70	67.4%
522 20 32 20	Fuel - Medical Apparatus	8,500.00	0.00	8,500.00	0.0%
522 20 32 30	Fuel - Marine Apparatus	4,200.00	0.00	4,200.00	0.0%
522 20 32 40	Fuel - Technical Rescue Apparatus	500.00	0.00	500.00	0.0%
522 20 35 10	Fire Equipment	21,500.00	0.00	21,500.00	0.0%
522 20 35 11	Rehab Equipment	118.00	0.00	118.00	0.0%
522 20 35 12	Fire Safety Equipment	345.00	0.00	345.00	0.0%
522 20 35 20	Medical Equipment	3,720.00	0.00	3,720.00	0.0%
522 20 35 30	Marine Rescue Equipment	11,250.00	0.00	11,250.00	0.0%
522 20 35 40	Technical Rescue Equipment	6,880.00	0.00	6,880.00	0.0%
522 20 35 50	Communications Equipment	192,300.00	344.90	191,955.10	0.2%
522 20 35 60	Personal Safety Equipment	166,125.00	1,518.92	164,606.08	0.9%
522 20 41 10	Hose Testing	750.00	0.00	750.00	0.0%
522 20 41 20	Apparatus Testing/Certification	8,650.00	0.00	8,650.00	0.0%
522 20 41 30	SCBA Flow Testing/Certification	7,912.50	0.00	7,912.50	0.0%
522 20 41 40	Biohazard Waste Disposal	264.00	10.36	253.64	3.9%
522 20 42 10	Dispatch Services	97,270.96	0.00	97,270.96	0.0%
522 20 45 10	Operations Equipment Leases	2,500.00	0.00	2,500.00	0.0%
522 20 45 20	Operations Rents And Fees	17,751.84	0.00	17,751.84	0.0%
522 22 10 00	Full Time Firefighter Wages	1,243,823.49	84,937.50	1,158,885.99	6.8%
522 22 10 01	Authorized Overtime Full Time Firefighters	75,000.00	6,974.07	68,025.93	9.3%
522 22 15 20	Firefighter Deferred Compensation Match	27,312.95	393.35	26,919.60	1.4%
522 22 20 10	FICA Medicare Benefits-FT Firefighters	104,472.03	3,582.44	100,889.59	3.4%
522 22 20 20	L&I/ Unemployment Premiums- FT Firefighters	62,895.84	0.00	62,895.84	0.0%
522 22 20 30	Full Time Firefighters Healthcare Benefits/AD&D	407,751.54	20,825.06	386,926.48	5.1%
522 22 20 40	Retirement Benefits Full Time Firefighters	69,921.15	6,506.25	63,414.90	9.3%
522 Fire Control		2,833,908.30	173,028.71	2,660,879.59	6.1%
020 FIRE SUPPRESSION		2,833,908.30	173,028.71	2,660,879.59	6.1%

030 FIRE PREVENTION & INVESTIGATION

2023 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 30 31 51 Fire Prevention Supplies	3,075.00	0.00	3,075.00	0.0%
522 30 31 60 Public Education Operating Supplies	8,560.00	100.83	8,459.17	1.2%
522 30 31 61 Public Education Equipment	3,710.00	0.00	3,710.00	0.0%
522 30 32 10 Public Education Fuel	150.00	0.00	150.00	0.0%
522 30 49 00 Special Projects	5,550.00	0.00	5,550.00	0.0%
522 30 49 01 Authorized Overtime-Fire Prevention/Public Education	5,000.00	0.00	5,000.00	0.0%
522 Fire Control	26,045.00	100.83	25,944.17	0.4%
030 FIRE PREVENTION & INVESTIGATION	26,045.00	100.83	25,944.17	0.4%

045 TRAINING EMPLOYEE

522 Fire Control

522 45 10 01 Authorized Overtime-Training	36,824.00	0.00	36,824.00	0.0%
522 45 31 00 Administration Training Supplies	454.00	0.00	454.00	0.0%
522 45 31 10 Fire Training Supplies	8,956.64	0.00	8,956.64	0.0%
522 45 31 20 Medical Training Supplies	5,185.00	0.00	5,185.00	0.0%
522 45 31 21 Medical Training Supplies - WEMSC Grant	1,222.00	0.00	1,222.00	0.0%
522 45 31 30 Marine Training Supplies	200.00	0.00	200.00	0.0%
522 45 31 40 Technical Rescue Training Supplies	0.00	0.00	0.00	0.0%
522 45 32 10 Fuel - Training	400.00	0.00	400.00	0.0%
522 45 35 00 Administration Training Equipment	0.00	0.00	0.00	0.0%
522 45 35 10 Fire Training Equipment	11,627.00	0.00	11,627.00	0.0%
522 45 35 20 Medical Training Equipment	1,580.99	0.00	1,580.99	0.0%
522 45 35 30 Marine Training Equipment	0.00	0.00	0.00	0.0%
522 45 35 40 Technical Rescue Training Equipment	0.00	0.00	0.00	0.0%
522 45 41 10 Training Professional Services	7,800.00	3,500.00	4,300.00	44.9%
522 45 43 00 Administrative Training Travel	3,955.00	0.00	3,955.00	0.0%
522 45 43 01 Administrative Lodging & Food	20,500.00	0.00	20,500.00	0.0%
522 45 43 02 Training Ferry Fees	650.00	0.00	650.00	0.0%
522 45 43 10 Fire Training Travel	500.00	0.00	500.00	0.0%
522 45 43 11 Fire Lodging & Food	12,065.00	0.00	12,065.00	0.0%
522 45 43 20 Medical Training Travel	50.00	0.00	50.00	0.0%
522 45 43 21 Medical Lodging & Food	3,600.00	0.00	3,600.00	0.0%
522 45 43 30 Marine Training Travel	0.00	0.00	0.00	0.0%
522 45 43 31 Marine Lodging & Food	0.00	0.00	0.00	0.0%
522 45 43 40 Technical Rescue Training Travel	0.00	0.00	0.00	0.0%
522 45 43 41 Technical Rescue Lodging & Food	0.00	0.00	0.00	0.0%
522 45 43 50 Maintenance Training Travel	790.00	0.00	790.00	0.0%
522 45 43 51 Maintenance Lodging & Food	2,750.00	0.00	2,750.00	0.0%
522 45 49 00 Administration Tuition & Registration	11,375.00	0.00	11,375.00	0.0%
522 45 49 10 Fire Tuition & Registration	41,057.00	0.00	41,057.00	0.0%
522 45 49 11 Fire Training Projects & Workshops	12,200.00	0.00	12,200.00	0.0%
522 45 49 20 Medical Tuition & Registration	12,380.00	0.00	12,380.00	0.0%
522 45 49 21 Medical Training Projects	784.00	0.00	784.00	0.0%
522 45 49 22 Medical Tuition - CBT Grant	0.00	0.00	0.00	0.0%
522 45 49 30 Marine Tuition & Registration	200.00	0.00	200.00	0.0%
522 45 49 31 Marine Rescue Training Projects	1,000.00	0.00	1,000.00	0.0%
522 45 49 40 Technical Rescue Tuition & Registration	6,400.00	0.00	6,400.00	0.0%

2023 BUDGET POSITION

South Whidbey Fire EMS

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 45 49 41 Technical Rescue Training Projects	0.00	0.00	0.00	0.0%
522 45 49 50 Maintenance Tuition & Registration	2,020.95	0.00	2,020.95	0.0%
522 45 49 60 Health & Wellness Training - Registration	0.00	0.00	0.00	0.0%
522 Fire Control	206,526.58	3,500.00	203,026.58	1.7%
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045 TRAINING EMPLOYEE	206,526.58	3,500.00	203,026.58	1.7%

050 FACILITIES

522 Fire Control				
522 50 10 00 Maintenance Employees Wages	155,985.71	12,095.22	143,890.49	7.8%
522 50 10 01 Maintenance Employees Authorized Overtime	3,000.00	0.00	3,000.00	0.0%
522 50 15 20 Maintenance Deferred Compensation Match	3,199.71	0.00	3,199.71	0.0%
522 50 20 10 FICA/Medicare Benefits-Maintenance Employees	12,238.91	462.64	11,776.27	3.8%
522 50 20 20 L&I/Unemployment Premiums-Maintenance Employees	7,251.30	0.00	7,251.30	0.0%
522 50 20 30 Maintenance Healthcare Benefits/AD&D	65,320.69	4,368.54	60,952.15	6.7%
522 50 20 40 Retirement Benefits-Maintenance Employees	20,526.17	0.00	20,526.17	0.0%
522 50 20 50 Tuition Reimbursement-Maintenance Employees	0.00	0.00	0.00	0.0%
522 50 31 10 Janitorial Supplies	8,400.00	0.00	8,400.00	0.0%
522 50 31 20 Maintenance Parts & Supplies	5,064.00	0.00	5,064.00	0.0%
522 50 32 10 Fuel - Maintenance	4,500.00	0.00	4,500.00	0.0%
522 50 35 10 Small Tools	3,600.00	0.00	3,600.00	0.0%
522 50 35 20 Furnishings	600.00	0.00	600.00	0.0%
522 50 35 30 Appliances	250.00	0.00	250.00	0.0%
522 50 41 10 Janitorial Services	30,892.00	0.00	30,892.00	0.0%
522 50 41 20 Yard Maintenance	25,000.00	0.00	25,000.00	0.0%
522 50 41 30 Building Maintenance Services	32,848.00	6,016.51	26,831.49	18.3%
522 50 45 10 Maintenance Equipment Rental & Leases	6,000.00	0.00	6,000.00	0.0%
522 50 47 10 Electricity Consumed	48,117.80	3,307.38	44,810.42	6.9%
522 50 47 20 LPG Gas Consumed	8,760.90	749.62	8,011.28	8.6%
522 50 47 30 Water Consumed	5,866.00	48.47	5,817.53	0.8%
522 50 47 40 Waste Disposal Used	4,220.00	0.00	4,220.00	0.0%
522 50 48 10 Facilities Repair & Maintenance	9,900.00	0.00	9,900.00	0.0%
522 Fire Control	461,541.19	27,048.38	434,492.81	5.9%
<hr/>				
050 FACILITIES	461,541.19	27,048.38	434,492.81	5.9%

060 VEHICLE & EQUIP MAINTENANCE

522 Fire Control				
522 60 43 01 Maintenance Ferry Fees	1,000.00	0.00	1,000.00	0.0%
522 60 48 10 Fire Equipment Repair & Maintenance	31,027.04	544.04	30,483.00	1.8%

2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 20:25:07 Date: 02/05/2023

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining		
522 Fire Control					
522 60 48 11	Fire Apparatus Repair & Maintenance	62,520.00	0.00	62,520.00	0.0%
522 60 48 12	Administrative Vehicle Repair & Maintenance	8,000.00	0.00	8,000.00	0.0%
522 60 48 20	Medical Equipment Repair & Maintenance	2,785.00	0.00	2,785.00	0.0%
522 60 48 21	Medical Vehicle Repair & Maintenance	8,400.00	0.00	8,400.00	0.0%
522 60 48 30	Marine Equipment Repair & Maintenance	2,000.00	0.00	2,000.00	0.0%
522 60 48 31	Marine Vehicle Repair & Maintenance	20,650.00	0.00	20,650.00	0.0%
522 60 48 40	Technical Rescue Equipment Repair & Maintenance	500.00	0.00	500.00	0.0%
522 60 48 41	Technical Rescue Vehicle Repair & Maintenance	950.00	0.00	950.00	0.0%
522 60 48 50	Training Equipment Repair & Maintenance	500.00	0.00	500.00	0.0%
522 60 48 60	Maintenance Equipment Repair & Maintenance	3,500.00	0.00	3,500.00	0.0%
522 60 48 61	Maintenance Vehicle Repair & Maintenance	1,450.00	0.00	1,450.00	0.0%
522 60 49 70	Collision/Accident	5,999.98	0.00	5,999.98	0.0%
522 Fire Control		149,282.02	544.04	148,737.98	0.4%
060 VEHICLE & EQUIP MAINTENANCE		149,282.02	544.04	148,737.98	0.4%

062 CAPITAL EXPENDITURES

591 Debt Service					
591 22 71 01	Principle Payments	185,000.00	0.00	185,000.00	0.0%
592 22 83 01	Interest Payments	134,160.00	0.00	134,160.00	0.0%
591 Debt Service		319,160.00	0.00	319,160.00	0.0%
062 CAPITAL EXPENDITURES		319,160.00	0.00	319,160.00	0.0%

070 OTHER

580 Non Expenditures					
588 10 00 00	Prior Period Adjustment	0.00	0.00	0.00	0.0%
589 00 00 10	Non Expenditure - Suspense	0.00	0.00	0.00	0.0%
589 90 00 00	Payroll Deduction Clearing	0.00	(23,773.83)	23,773.83	0.0%
580 Non Expenditures		0.00	(23,773.83)	23,773.83	0.0%
597 Interfund Transfers					
597 00 00 02	Transfer To Capital Fund	0.00	0.00	0.00	0.0%
597 00 00 03	Transfer To Reserve Fund	0.00	0.00	0.00	0.0%
597 00 00 04	Transfer To Contingency Fund	0.00	0.00	0.00	0.0%
597 22 00 02	Transfer To General Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers		0.00	0.00	0.00	0.0%
070 OTHER		0.00	(23,773.83)	23,773.83	0.0%

2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 20:25:07 Date: 02/05/2023

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
Fund Expenditures:	5,710,162.63	312,204.56	5,397,958.07	5.5%
Fund Excess/(Deficit):	1,513,792.40	1,749,739.99		

2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 20:25:07 Date: 02/05/2023

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003 Reserve Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 41 20 00 Estimated Beginning Balance-Reserve	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 03 Transfer From General Fund To Reserve	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 20:25:07 Date: 02/05/2023

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004 Contingency Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 00 Estimated Beginning Balance- Contingency	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 04 Transfer From General Fund To Contingency	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 20:25:07 Date: 02/05/2023

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300 Capital Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 41 10 00 Estimated Beginning Balance- Capital	0.00	1,208,387.51	(1,208,387.51)	0.0%
308 Beginning Balances	0.00	1,208,387.51	(1,208,387.51)	0.0%

397 Interfund Transfers

397 00 00 02 Transfer From General Fund	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	0.00	1,208,387.51	(1,208,387.51)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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999 Ending Balance

508 41 00 00 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

062 CAPITAL EXPENDITURES

594 Capital Expenditures

594 20 35 12 Fire Safety Equipment - Capital	0.00	0.00	0.00	0.0%
594 20 35 13 Computer Hardware	0.00	0.00	0.00	0.0%
594 20 35 60 Personal Safety Equipment - Capital	37,500.00	0.00	37,500.00	0.0%
594 20 42 10 Dispatch Services - Capital	0.00	0.00	0.00	0.0%
594 22 30 00 Communications Equipment	606,000.00	0.00	606,000.00	0.0%
594 22 62 11 Station 32-33 Replacement	500,000.00	0.00	500,000.00	0.0%
594 22 62 38 Station 32- Upgrade Transfer Switch & 30 KW Generator	0.00	0.00	0.00	0.0%
594 22 63 30 Cultus Bay Radio Tower Site	15,600.00	0.00	15,600.00	0.0%
594 22 63 31 Station 31 - 5535 Cameron Road	25,520.00	13,356.99	12,163.01	52.3%
594 22 63 32 Station 32 - 6435 Central Avenue	4,500.00	0.00	4,500.00	0.0%
594 22 63 33 Station 33 - 3405 French Road	0.00	0.00	0.00	0.0%
594 22 63 34 Station 34 - 820 Camano Avenue	100.00	0.00	100.00	0.0%
594 22 63 35 Station 35 - 3982 Saratoga Road	20,043.00	0.00	20,043.00	0.0%
594 22 63 36 Station 36 - 5579 Bayview Road	100,000.00	0.00	100,000.00	0.0%
594 22 63 37 Maintenance Facility - 2874 Verlane Street	41,555.00	0.00	41,555.00	0.0%
594 22 64 00 Bayview Facility Construction	0.00	0.00	0.00	0.0%
594 22 64 01 Bayview Facility Construction General Fund	0.00	0.00	0.00	0.0%
594 22 64 02 Computer/IT-Capital	61,750.00	0.00	61,750.00	0.0%
594 22 64 03 Medical Equipment- Capital	6,000.00	0.00	6,000.00	0.0%
594 22 64 11 Vehicles	125,553.00	0.00	125,553.00	0.0%
594 22 64 13 Fire Apparatus	886,160.00	0.00	886,160.00	0.0%
594 22 65 00 Bayview Facility Building Permit & Design Work	0.00	0.00	0.00	0.0%
594 45 35 10 Fire Training Equipment - Capital	0.00	0.00	0.00	0.0%
594 60 48 31 Marine Vehicle Repair - Capital	8,200.00	0.00	8,200.00	0.0%
594 Capital Expenditures	2,438,481.00	13,356.99	2,425,124.01	0.5%

2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 20:25:07 Date: 02/05/2023

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300 Capital Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
062 CAPITAL EXPENDITURES	2,438,481.00	13,356.99	2,425,124.01	0.5%
Fund Expenditures:	2,438,481.00	13,356.99	2,425,124.01	0.5%
Fund Excess/(Deficit):	(2,438,481.00)	1,195,030.52		

2023 BUDGET POSITION

South Whidbey Fire EMS

Time: 20:25:07 Date: 02/05/2023

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301 Bond Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 91 11 00 Estimated Beginning Balance- Bond	0.00	86.60	(86.60)	0.0%
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308 Beginning Balances	0.00	86.60	(86.60)	0.0%
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Fund Revenues:	0.00	86.60	(86.60)	0.0%
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Fund Excess/(Deficit):	0.00	86.60		
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2023 BUDGET POSITION TOTALS

South Whidbey Fire EMS

Time: 20:25:07 Date: 02/05/2023

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	7,223,955.03	2,061,944.55	28.5%	5,710,162.63	312,204.56	5%
003 Reserve Fund	0.00	0.00	0.0%	0.00	0.00	0%
004 Contingency Fund	0.00	0.00	0.0%	0.00	0.00	0%
300 Capital Fund	0.00	1,208,387.51	0.0%	2,438,481.00	13,356.99	1%
301 Bond Fund	0.00	86.60	0.0%	0.00	0.00	0%
	<u>7,223,955.03</u>	<u>3,270,418.66</u>	<u>45.3%</u>	<u>8,148,643.63</u>	<u>325,561.55</u>	<u>4.0%</u>

Treasurer's Report
Transactions from 12/1/2022 to 12/31/2022

638 - FIRE DIST #3 EXPENSE

Cash Balance at 11/30/2022				3,313,701.78
12/01/2022	WARRANTS PAID	14,338.17	0.00	
12/02/2022	WARRANTS PAID	91,915.60	0.00	
12/05/2022	WARRANTS PAID	37,499.45	0.00	
12/06/2022	WARRANTS PAID	7,595.48	0.00	
12/07/2022	WARRANTS PAID	3,999.41	0.00	
12/08/2022	WARRANTS PAID	643,331.54	0.00	
12/09/2022	WARRANTS PAID	75,588.37	0.00	
12/09/2022	WARRANT ISSUE	0.00	47,106.36	
12/09/2022	WARRANT ISSUE	0.00	656,565.36	
12/09/2022	WARRANTS CANCELLED	136.62	0.00	
12/12/2022	WARRANTS PAID	2,051.17	0.00	
12/13/2022	WARRANTS PAID	1,450.62	0.00	
12/14/2022	WARRANT ISSUE	0.00	54,297.88	
12/14/2022	WARRANTS PAID	11,762.90	0.00	
12/15/2022	WARRANT ISSUE	0.00	19,029.26	
12/15/2022	WARRANTS PAID	15,344.09	0.00	
12/16/2022	WARRANTS PAID	23,628.52	0.00	
12/19/2022	WARRANTS PAID	9,533.07	0.00	
12/20/2022	WARRANTS PAID	6,498.83	0.00	
12/21/2022	WARRANTS PAID	9,219.90	0.00	
12/22/2022	WARRANTS PAID	20,654.09	0.00	
12/23/2022	WARRANTS PAID	3,551.16	0.00	
12/27/2022	WARRANTS PAID	4,144.03	0.00	
12/28/2022	WARRANTS PAID	348.44	0.00	
12/29/2022	WARRANTS PAID	11,207.33	0.00	
12/30/2022	WARRANTS PAID	165.72	0.00	
12/30/2022	WARRANT ISSUE	0.00	774,290.10	
12/30/2022	WARRANT ISSUE	0.00	36,995.77	
	Warrant Payable Total	993,964.51	1,588,284.73	594,320.22
12/13/2022	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	283.66	
12/13/2022	SOUTH WHIDBEY F FD#3 DEPOSIT	0.00	225.00	
12/31/2022	Distribute DEC 22 COMP Tax	2,389.24	0.00	
12/31/2022	DEC 22 PROP TAX DISTRIBUTION	0.00	24,235.58	
12/31/2022	Distribute DEC 22 COMP Tax	0.00	2,389.24	
12/31/2022	NOV 2022 LEASEHOLD COLLEX	0.00	90.56	
12/31/2022	ICTIP INV INTEREST - DEC 2022	0.00	1,621.51	
	Revenue Total	2,389.24	28,845.55	26,456.31
12/01/2022	FD#3 ISLFIR17 PRINC	185,000.00	0.00	
12/01/2022	FD#3 ISLFIR17 INT	67,080.00	0.00	
12/01/2022	FD#3 IRS	21,941.57	0.00	
12/06/2022	FD3 DRS	2,054.48	0.00	
12/09/2022	WARRANT ISSUE	47,106.36	0.00	
12/09/2022	WARRANT ISSUE	656,565.36	0.00	
12/09/2022	WARRANTS CANCELLED	0.00	136.62	
12/14/2022	WARRANT ISSUE	54,297.88	0.00	
12/15/2022	WARRANT ISSUE	19,029.26	0.00	
12/15/2022	FD#3 IRS	20,141.43	0.00	
12/16/2022	FD3EX DRS	34,136.52	0.00	
12/16/2022	STOP PMT FEE W#661226	26.00	0.00	
12/16/2022	STOP PMT FEE W#661352	26.00	0.00	

Treasurer's Report
Transactions from 12/1/2022 to 12/31/2022

638 - FIRE DIST #3 EXPENSE

12/28/2022	FD3EX PAYROLL	60,000.00	0.00	
12/29/2022	FD3 DRS	2,313.48	0.00	
12/30/2022	WARRANT ISSUE	774,290.10	0.00	
12/30/2022	WARRANT ISSUE	36,995.77	0.00	
12/31/2022	12.13 FD3 DOR PMT	1,597.14	0.00	
	Expenditure Total	1,982,601.35	136.62	-1,982,464.73
Ending Cash Balance			Calculated Total	1,952,013.58
			Book Total	1,952,013.58
			Difference	0.00

Island County, WA

Treasurer's Report
Transactions from 12/1/2022 to 12/31/2022

641 - FIRE DISTRICT #3 BOND

Cash Balance at 11/30/2022			86.60
Ending Cash Balance		Calculated Total	86.60
		Book Total	86.60
		Difference	0.00

Island County, WA

Treasurer's Report
Transactions from 12/1/2022 to 12/31/2022

641 - FIRE DISTRICT #3 BOND

Calculated Total	1,952,100.18	Book Total	1,952,100.18	Difference	0.00
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SOUTH WHIDBEY FIRE / EMS

5579 Bayview Road • Langley, WA 98260
(360)321-1533 • Fax (360)321-9385 • www.swfe.org

Expenditure Approval Document
Date of Approval: February 9, 2023
Fund: 638

Warrants Approved from December 31, 2022-January 26, 2023

Date	Check	Vendor	Amount
12/31/2022	662102-662104	Payroll Liabilities	\$36,995.77
01/12/2023	EFT	Payroll	\$62,314.53
01/19/2023	662105-662114	Accounts Payable	\$207,560.71
01/26/2023	EFT	Payroll	\$55,686.31
Total Warrants Approved			\$362,557.32

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable according to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against South Whidbey Fire/EMS, and that I am authorized to authenticate and certify to said claim.

Finance Officer: _____
Kathryn Nguyen

Fire Chief: _____
Nick Walsh

Commissioner: _____
Michael Noblet

Commissioner: _____
Savannah Erickson

Commissioner: _____
Jim Towers

Serving the communities of Bayview - Clinton - Freeland - Langley - Maxwelton - Saratoga
Our mission: "To protect and prepare the South Whidbey community through service and education."

CHECK REGISTER

South Whidbey Fire EMS

Time: 10:22:15 Date: 01/06/2023

12/31/2022 To: 12/31/2022

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1783	12/31/2022	Payroll	1	662102	WA D/Employment Security PFML	2,454.86	Pay Cycle(s) 10/01/2022 To 12/31/2022 - PMFL
1784	12/31/2022	Payroll	1	662103	WA D/Employment Security	979.41	4th Quarter Unemployment: 10/01/2022 - 12/31/2022
1785	12/31/2022	Payroll	1	662104	WA D/L&I Employer Services	33,561.50	4TH Quarter L&I: 10/01/2022 - 12/31/2022
						000	1.99
						001 General Fund	36,993.78
							<u>36,995.77</u> Payroll: 36,995.77

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire/EMS and that I am authorized to authenticate and certify to said claim.

Auditing Officer Kathryn Nguyen

Date: 01/06/2023

Auditing Officer Rob Wall

Date: 1/6/2023

CHECK REGISTER

South Whidbey Fire EMS

Time: 16:09:47 Date: 02/02/2023

01/01/2023 To: 02/28/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
31	01/19/2023	Payroll	1	EFT	Internal Revenue Service	23,440.52	941 Deposit for Pay Cycle(s) 01/12/2023 - 01/12/2023
32	01/19/2023	Payroll	1	EFT	WA D/Retirement Systems	18,428.25	Pay Cycle(s) 11/30/2022 To 11/30/2022 - DEFERRED COMP; Pay Cycle(s) 12/01/2022 To 12/31/2022 - LEOFF 2
33	01/19/2023	Claims	1	662105	Robert Coleman Absolute Pest Control	509.16	INV# 11015; INV# 10967
		Invoices	Amount	PO	For		
		11015	108.80		Pest Control		
		10967	400.36		Pest control		
34	01/19/2023	Claims	1	662106	Amazon Capital Services	239.91	INV# 1JK434THCFFQ; INV# 1JHW13RKJT9N
		Invoices	Amount	PO	For		
		1JK434THCFFQ	131.84		2023 calendars		
		1JHW13RKJT9N	108.07		W2 Forms		
35	01/19/2023	Claims	1	662107	Aperture EQ LLC	3,500.00	INV# 2254
		Invoices	Amount	PO	For		
		2254	3,500.00		Harassment/discrimination training		
36	01/19/2023	Claims	1	662108	Beck, Jerry	2,460.95	INV# 10113; INV# 10112
		Invoices	Amount	PO	For		
		10113	1,532.56		Light repairs		
		10112	928.39		Light repairs		
37	01/19/2023	Claims	1	662109	Bosley Energy Services, LLC	13,356.99	INV# 1281
		Invoices	Amount	PO	For		
		1281	13,356.99		ST 31 and 34 roof cleaning		
38	01/19/2023	Claims	1	662110	Bound Tree Medical, LLC.	581.10	INV# 84812544; INV# 84816234
		Invoices	Amount	PO	For		
		84812544	225.76		Glucose, Tubes, Razors		
		84816234	355.34		Transporter, mask, lancet		
39	01/19/2023	Claims	1	662111	Clinton Water District	48.47	INV# 013120230068
		Invoices	Amount	PO	For		
		013120230068	48.47		Water usage		
40	01/19/2023	Claims	1	662112	Daily Dispatch	405.00	INV# 002979
		Invoices	Amount	PO	For		
		002979	405.00		Employment Ad		
41	01/19/2023	Claims	1	662113	Day Wireless Systems	344.90	INV# 758665
		Invoices	Amount	PO	For		
		758665	344.90		Headset		
42	01/19/2023	Claims	1	662114	Fire Com	544.04	INV# 340624
		Invoices	Amount	PO	For		

CHECK REGISTER

South Whidbey Fire EMS

Time: 16:09:47 Date: 02/02/2023

01/01/2023 To: 02/28/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		340624	544.04		Headset repair		
43	01/19/2023	Claims	1	662115	G12 Communications LLC	428.54	INV# 94147
		Invoices	Amount	PO	For		
		94147	428.54		January Statement		
44	01/19/2023	Claims	1	662116	Health & Safety Institute HSI	100.83	INV# 1710086
		Invoices	Amount	PO	For		
		1710086	100.83		CPR Class Curriculum		
45	01/19/2023	Claims	1	662117	Nicole Hagen	300.00	Boot Reimbursement
		Invoices	Amount	PO	For		
		12142022	300.00		Boot Reimbursement		
46	01/19/2023	Claims	1	662118	ISOOutsource	17,688.46	INV# CW272637; INV# CW275097; INV# CW275172; INV# CW275556; INV# CW275555; INV# CW275387; INV# CW275285; INV# CW275329; INV# CW275301
		Invoices	Amount	PO	For		
		CW272637	2,014.00		CONSULTING		
		CW275097	3,337.60		Consulting		
		CW275172	669.60		Consulting		
		CW275556	520.40		IT Service- Connection		
		CW275555	520.80		Managing Consulting		
		CW275387	4,534.22		IT Support- PC Issues		
		CW275285	1,723.20		Managing Consulting		
		CW275329	2,581.04		Migration		
		CW275301	1,787.60		Managing Consulting		
47	01/19/2023	Claims	1	662119	LabCorp Occupational Testing Service	33.50	INV# 75261823
		Invoices	Amount	PO	For		
		75261823	33.50		Background check		
48	01/19/2023	Claims	1	662120	Locality Media, Inc	4,797.60	INV# 2864
		Invoices	Amount	PO	For		
		2864	4,797.60		Inspection Spftware		
49	01/19/2023	Claims	1	662121	Kelly M McDonald	1,175.00	Tuition Reim.
		Invoices	Amount	PO	For		
		01182023	1,175.00		Tuition Reim.		
50	01/19/2023	Claims	1	662122	McGavick Graves, P.S.	518.50	INV# 33665
		Invoices	Amount	PO	For		
		33665	518.50		Labor and Employment Issues		
51	01/19/2023	Claims	1	662123	Mukilteo Coffee Co.	31.20	INV# 669554; INV# 669633
		Invoices	Amount	PO	For		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		669554	15.60		Coffee		
		669633	15.60		Coffee		
52	01/19/2023	Claims	1	662124	Netwrix Corporation	1,208.10	INV# 85986
		Invoices	Amount	PO	For		
		85986	1,208.10		Auditing Services		
53	01/19/2023	Claims	1	662125	Onsite Construction	3,046.40	INV# 22042
		Invoices	Amount	PO	For		
		22042	3,046.40		Septic Inspection		
54	01/19/2023	Claims	1	662126	Orca Information INC	110.00	INV# 32764
		Invoices	Amount	PO	For		
		32764	110.00		Background check		
55	01/19/2023	Claims	1	662127	Paladin Background Screening	54.00	INV# 3721
		Invoices	Amount	PO	For		
		3721	54.00		Background check		
56	01/19/2023	Claims	1	662128	Puget Sound Energy	3,307.38	INV# 012020238705; INV# 011820235409; INV# 011720239761; inv# 123020226922
		Invoices	Amount	PO	For		
		012020238705	125.91		Dec electricity		
		011820235409	303.32		Dec electricity		
		011720239761	625.39		Dec electricity		
		123020226922	2,252.76		ST 36 Electricity		
57	01/19/2023	Claims	1	662129	SeaWestern Fire Apparatus & Equip.	918.92	INV# 20716
		Invoices	Amount	PO	For		
		20716	918.92		Helmets		
58	01/19/2023	Claims	1	662130	Skagit Farmers Supply	749.62	inv# 2022358
		Invoices	Amount	PO	For		
		2022358	749.62		Lp-1 GALLON		
59	01/19/2023	Claims	1	662131	Snure Law Office, PSC	1,497.75	INV# 01012023
		Invoices	Amount	PO	For		
		01012023	1,497.75		Legal Advice		
60	01/19/2023	Claims	1	662132	Sound Business Center	77.52	INV# 205757
		Invoices	Amount	PO	For		
		205757	77.52		Stamp, color prints		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
61	01/19/2023	Claims	1	662133	South Whidbey School District #206	26,649.67	INV# 05312022; INV# 07312022; INV# 09302022; INV# 10312022; INV# 11302022; INV# 12312022
		Invoices	Amount	PO	For		
		05312022	3,120.09				
		07312022	4,880.18		July Statement		
		09302022	3,832.88		Sept Statement		
		10312022	3,929.20		Oct Statement		
		11302022	7,418.03		Nov Statement		
		12312022	3,469.29		Dec Statement		
62	01/19/2023	Claims	1	662134	Springbrook Software	5,294.80	INV# B001140
		Invoices	Amount	PO	For		
		B001140	5,294.80		Migration		
63	01/19/2023	Claims	1	662135	Stericycle, INC.	10.36	INV# 3006308515
		Invoices	Amount	PO	For		
		3006308515	10.36		6145539		
64	01/19/2023	Claims	1	662136	Streamline	300.00	INV# D3AC1CAB0004
		Invoices	Amount	PO	For		
		D3AC1CAB0004	300.00		January Service		
65	01/19/2023	Claims	1	662137	Cooper Ullmann	300.00	Boot Reimbursement
		Invoices	Amount	PO	For		
		01122023	300.00		Boot Reimbursement		
66	01/19/2023	Claims	1	662138	VFIS Benefits Div. (LOSAP)	32,790.00	INV# 142325127
		Invoices	Amount	PO	For		
		142325127	32,790.00		2023 LOSAP retirement		
67	01/19/2023	Payroll	1	662139	IAFF Local Union 5212	108.08	Pay Cycle(s) 01/12/2023 To 01/12/2023 - FF Union Dues
68	01/19/2023	Payroll	1	662140	South Whidbey Firefighters Union	667.24	Pay Cycle(s) 01/12/2023 To 01/12/2023 - FF Association Dues
69	01/19/2023	Payroll	1	662141	Trusted Plans Service Corp.	41,537.95	Pay Cycle(s) 12/01/2022 To 12/31/2022 - Medical/Dental
1	01/12/2023	Payroll	10	EFT		2,914.01	Dec23-Jan6
2	01/12/2023	Payroll	10	EFT		2,731.66	Dec23-Jan6
3	01/12/2023	Payroll	10	EFT		2,512.00	Dec23-Jan6
4	01/12/2023	Payroll	10	EFT		2,792.00	Dec23-Jan6
5	01/12/2023	Payroll	10	EFT		2,001.53	Dec23-Jan6
6	01/12/2023	Payroll	10	EFT		2,082.53	Dec23-Jan6
7	01/12/2023	Payroll	10	EFT		3,553.38	Dec23-Jan6
8	01/12/2023	Payroll	10	EFT		1,830.63	Dec23-Jan6
9	01/12/2023	Payroll	10	EFT		1,784.98	Dec23-Jan6
10	01/12/2023	Payroll	10	EFT		2,308.08	Dec23-Jan6
11	01/12/2023	Payroll	10	EFT		5,868.52	Dec23-Jan6
12	01/12/2023	Payroll	10	EFT		3,076.21	Dec23-Jan6
13	01/12/2023	Payroll	10	EFT		1,278.11	Dec23-Jan6
14	01/12/2023	Payroll	10	EFT		2,729.01	Dec23-Jan6
15	01/12/2023	Payroll	10	EFT		2,526.03	Dec23-Jan6
16	01/12/2023	Payroll	10	EFT		787.81	Dec23-Jan6

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
17	01/12/2023	Payroll	10	EFT		1,836.68	Dec23-Jan6
18	01/12/2023	Payroll	10	EFT		2,502.35	Dec23-Jan6
19	01/12/2023	Payroll	10	EFT		1,810.47	Dec23-Jan6
20	01/12/2023	Payroll	10	EFT		3,222.36	Dec23-Jan6
21	01/12/2023	Payroll	10	EFT		2,501.48	Dec23-Jan6
22	01/12/2023	Payroll	10	EFT		3,247.67	Dec23-Jan6
23	01/12/2023	Payroll	10	EFT		646.22	Dec23-Jan6
24	01/12/2023	Payroll	10	EFT		3,385.71	Dec23-Jan6
25	01/12/2023	Payroll	10	EFT		2,385.10	Dec23-Jan6
71	01/26/2023	Payroll	10	EFT		2,947.23	Jan 6-Jan 20 Payroll
72	01/26/2023	Payroll	10	EFT		1,266.99	Jan 6-Jan 20 Payroll
73	01/26/2023	Payroll	10	EFT		2,086.50	Jan 6-Jan 20 Payroll
74	01/26/2023	Payroll	10	EFT		2,785.38	Jan 6-Jan 20 Payroll
75	01/26/2023	Payroll	10	EFT		1,951.94	Jan 6-Jan 20 Payroll
76	01/26/2023	Payroll	10	EFT		2,104.50	Jan 6-Jan 20 Payroll
77	01/26/2023	Payroll	10	EFT		3,558.36	Jan 6-Jan 20 Payroll
78	01/26/2023	Payroll	10	EFT		118.10	Jan 6-Jan 20 Payroll
79	01/26/2023	Payroll	10	EFT		2,213.93	Jan 6-Jan 20 Payroll
80	01/26/2023	Payroll	10	EFT		1,781.50	Jan 6-Jan 20 Payroll
81	01/26/2023	Payroll	10	EFT		1,969.68	Jan 6-Jan 20 Payroll
82	01/26/2023	Payroll	10	EFT		3,141.68	Jan 6-Jan 20 Payroll
83	01/26/2023	Payroll	10	EFT		2,052.70	Jan 6-Jan 20 Payroll
84	01/26/2023	Payroll	10	EFT		2,571.94	Jan 6-Jan 20 Payroll
85	01/26/2023	Payroll	10	EFT		2,528.58	Jan 6-Jan 20 Payroll
86	01/26/2023	Payroll	10	EFT		1,680.99	Jan 6-Jan 20 Payroll
87	01/26/2023	Payroll	10	EFT		1,835.28	Jan 6-Jan 20 Payroll
88	01/26/2023	Payroll	10	EFT		2,222.73	Jan 6-Jan 20 Payroll
89	01/26/2023	Payroll	10	EFT		2,547.36	Jan 6-Jan 20 Payroll
90	01/26/2023	Payroll	10	EFT		3,288.25	Jan 6-Jan 20 Payroll
91	01/26/2023	Payroll	10	EFT		2,501.21	Jan 6-Jan 20 Payroll
92	01/26/2023	Payroll	10	EFT		234.73	Jan 6-Jan 20 Payroll
93	01/26/2023	Payroll	10	EFT		1,341.74	Jan 6-Jan 20 Payroll
94	01/26/2023	Payroll	10	EFT		1,321.94	Jan 6-Jan 20 Payroll
95	01/26/2023	Payroll	10	EFT		3,394.02	Jan 6-Jan 20 Payroll
96	01/26/2023	Payroll	10	EFT		2,239.05	Jan 6-Jan 20 Payroll

001 General Fund
300 Capital Fund

312,204.56
13,356.99

Claims: 123,378.67
 325,561.55 Payroll: 202,182.88

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against South Whidbey Island Fire/EMS and that I am authorized to authenticate and certify to said claim.

Auditing Officer _____ Date: _____

Auditing Officer _____ Date: _____

**SOUTH WHIDBEY FIRE/EMS
RESOLUTION NO. 2023-02**

Closing 2022 Budget

WHEREAS, The Commissioners of South Whidbey Fire/EMS recognize the need for a smooth transition from one budget year to the next;

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of South Whidbey Fire/EMS hereby accepts the following:

- Accepts the ending balance of each fund as follows:
 - General Fund: \$1,952,013.58
 - Capital Fund: \$1,208,387.51
 - Contingency Fund: \$0.00
 - Reserve Fund: \$0.00

TOTAL Funds: \$3,160,401.09

- Closes the 2022 Fiscal Year Budget to all future transactions.

Approved in the regular meeting of the Board of Fire Commissioners on February 9th, 2023.

Jim Towers, Chairman

Michael W. Noblet, Commissioner

Savannah Erickson, Commissioner

Attest:

Kathryn Nguyen,
Secretary to the Board

**SOUTH WHIDBEY FIRE/EMS
RESOLUTION NO. 2023-03**

Finalizing 2023 Budget

WHEREAS, The Commissioners of South Whidbey Fire/EMS recognize the need for a smooth transition from one budget year to the next;

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of South Whidbey Fire/EMS hereby accepts the following:

- Accepts the beginning balance of each fund as follows:
 - General Fund: \$1,952,013.58
 - Capital Fund: \$1,208,387.51
 - Contingency Fund: \$0.00
 - Reserve Fund: \$0.00

TOTAL Funds: \$3,160,401.09

- Accepts the 2023 Finalized Expenditure Budget as presented below.

Approved in the regular meeting of the Board of Fire Commissioners on February 9th, 2023.

Jim Towers, Chairman

Michael W. Noblet, Commissioner

Savannah Erickson, Commissioner

Attest:

Kathryn Nguyen,
Secretary to the Board

SOUTH WHIDBEY FIRE/EMS
RESOLUTION NO. 2023-04
AMENDING THE 2023 APPROVED BUDGET

WHEREAS, The Board of Fire Commissioners of South Whidbey Fire/EMS, in its duties to the District, has reviewed the remaining approved 2022 budget expenses that were delayed,

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of South Whidbey Fire/EMS hereby adopts to amend the established 2023 budget by including the unpaid remaining approved 2022 expenditures.

ADOPTED at the regular meeting of the Board of Fire Commissioners on February 9, 2023.

Jim Towers, Chairman

ATTEST:

Michael W. Noblet, Commissioner

By _____
Kathryn Nguyen, District Secretary

Savannah Erickson, Commissioner

A RESOLUTION AMENDING LINE ITEMS WITHIN THE 2023 BUDGET
Resolution 2023-04 (Continued)

	Account	Current	Carryover	New
522.10.20.50	Tuition Reimbursement admin	\$ -	\$ 2,500.00	\$ 2,500.00
522.10.35.20	Software	\$ 1,375.00	\$ 5,405.00	\$ 6,780.00
522.10.35.30	Computer Hardware	\$ 11,097.40	\$ 1,100.00	\$ 12,197.40
522.20.28.10	Recognition Awards	\$ 7,620.00	\$ 2,200.00	\$ 9,820.00
522.20.28.20	Special and Recognition Activities	\$ 11,145.00	\$ 1,600.00	\$ 12,745.00
522.20.35.50	Communications Equipment	\$ 300.00	\$ 192,000.00	\$ 192,300.00
522.20.35.60	Personal Safety Equipment	\$ 53,635.00	\$ 112,490.00	\$ 166,125.00
522.45.35.10	Fire training equipment	\$ -	\$ 11,627.00	\$ 11,627.00
522.60.48.10	Fire Equipment Repair & Maint	\$ 28,227.04	\$ 2,800.00	\$ 31,027.04
522.60.48.11	Fire Apparatus Repair & Maint	\$ 50,020.00	\$ 12,500.00	\$ 62,520.00
594.22.63.31	Station 31- 5535 Cameron Road	\$ 16,120.00	\$ 9,400.00	\$ 25,520.00
594.22.63.32	Station 32- 6435 Central ave	\$ -	\$ 4,500.00	\$ 4,500.00
594.22.63.35	Station 35- 3982 Saratoga Rd	\$ 6,500.00	\$ 13,543.00	\$ 20,043.00
594.22.63.37	Maintenance Facility- 2874 Verlane	\$ 15,000.00	\$ 26,555.00	\$ 41,555.00
594.22.64.11	Vehicles	\$ 80,000.00	\$ 45,553.00	\$ 125,553.00
	Total			\$724,812.44

2023 BUDGET TOTALS

South Whidbey Fire EMS

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001 General Fund

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REVENUES

308 Beginning Balances

308 41 00 00 Estimated Beginning Balance-General 0.00

308 Beginning Balances 0.00

310 Taxes

311 10 00 00 Property Taxes 75% 4,354,422.81

311 10 00 01 Property Taxes 25% 1,451,474.27

311 10 00 02 New Construction Tax 62,760.39

311 10 00 03 Regular Property Taxes 493,909.76

311 10 00 04 County Refund 389.62

337 00 00 01 Leasehold Excise Tax 2,000.00

337 00 00 02 Timber Tax 2,000.00

310 Taxes 6,366,956.85

330 State Generated Revenues

331 97 03 00 FEMA Public Assistance Grant 587,790.95

334 01 30 00 WSP Basic FF Academy Reimbursement Program 1,000.00

334 01 80 00 State Direct/Indirect Grant From Military Department 0.00

334 04 90 00 Dept. Of Health EMS Trauma Grant 1,220.00

337 07 60 00 In-Lieu Tax - Ferries 3,923.10

337 07 70 00 In-Lieu Tax - School District 1,620.00

337 07 70 01 In-Lieu Tax- Port Of South Whidbey 0.00

337 07 70 02 In-Lieu Tax- South Whidbey Parks 0.00

330 State Generated Revenues 595,554.05

340 Charges For Services

341 70 00 00 Sales Of Merchandise 0.00

342 21 00 00 Hospital Payments For Consumable Supplies 254,644.13

340 Charges For Services 254,644.13

360 Misc Revenues

361 11 00 01 Investment Interest 6,000.00

362 10 00 00 CPR Public Class Registration 800.00

362 50 00 00 Lease & Rental Payments 0.00

367 11 00 00 Donations & Gifts 0.00

369 10 00 00 Sale Of Surplus 0.00

369 40 00 00 Judgements/Settlements 0.00

369 91 00 00 Other Revenue 0.00

2023 BUDGET TOTALS

South Whidbey Fire EMS

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REVENUES

360 Misc Revenues

360 Misc Revenues 6,800.00

380 Non Revenues

369 80 00 00 Prior Year(s) Corrections 0.00

389 90 00 10 Other Custodial Activities 0.00

380 Non Revenues 0.00

390 Other Revenues

395 10 00 00 Sale Of Capital Assets 0.00

390 Other Revenues 0.00

397 Interfund Transfers

397 22 00 02 Transfer From Capital Fund 0.00

397 Interfund Transfers 0.00

Fund Revenues:

7,223,955.03

EXPENDITURES

522 Fire Control

522 45 20 10 FICA Medicare Benefits-FF OT Training 0.00

522 45 20 20 L&I / Unemployment Premiums-FF OT Training 0.00

522 45 20 30 Healthcare Benefits-FF OT Training 0.00

522 45 20 40 Retirement Benefits-FF OT Training 0.00

522 Fire Control 0.00

010 ADMIN

522 Fire Control

522 10 10 10 Chief's Wages 146,205.00

522 10 10 20 Deputy Chiefs' Wages 256,075.48

522 10 10 30 Division Chief's Wages 120,699.45

522 10 10 40 Administration Wages 232,623.23

522 10 10 60 Commissioner's Stipends 12,288.00

522 10 10 85 Public Education Officer Wages 0.00

522 10 10 90 Disability 2,500.00

522 10 15 20 Deputy Chief Deferred Comp Match 10,459.60

522 10 15 21 Admin Deferred Compensation Match 4,652.46

2023 BUDGET TOTALS

South Whidbey Fire EMS

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EXPENDITURES

522 Fire Control

522 10 20 10	FICA / Medicare Benefits-Admin	58,743.67
522 10 20 20	L&I / Unemployment Premiums-Admin	22,070.82
522 10 20 30	Admin Healthcare Benefits/ADD	193,713.07
522 10 20 40	Retirement Benefits-ADMIN	57,197.41
522 10 20 50	Tuition Reimbursement-Admin	2,500.00
522 10 31 10	Office Supplies	5,850.00
522 10 31 11	Printing - Newsletter	8,000.00
522 10 31 12	Maps & Mapping Supplies	100.00
522 10 31 20	Photographic Supplies	950.00
522 10 32 10	Fuel - Administration	10,000.00
522 10 35 10	Office Equipment	1,700.00
522 10 35 20	Software	6,780.00
522 10 35 30	Computer Hardware	12,197.40
522 10 41 10	Legal Services	12,000.00
522 10 41 20	Audit & Review Services	19,000.00
522 10 41 30	Consulting Services	22,500.00
522 10 41 33	Consulting Marketing Retention	0.00
522 10 41 34	Consulting Website	3,600.00
522 10 41 40	Professional Services	880.00
522 10 41 70	Photography	500.00
522 10 42 10	Postage & Shipping	11,550.00
522 10 42 20	Internet Connections/Whidbey Telecom	11,400.00
522 10 42 30	Cell & Digital Telephones	33,540.00
522 10 42 40	Wired Telephones & FAX/Whidbey Telecom	9,540.00
522 10 42 50	Alarm Monitoring	2,100.00
522 10 43 01	Admin Ferry Fees	270.00
522 10 43 10	Commissioner Travel	500.00
522 10 43 20	Career Staff Travel	7,300.00
522 10 44 10	Administrative Advertising	1,500.00
522 10 44 30	Volunteer Recruit./Retention Advertising	2,500.00
522 10 45 10	Admin Equipment Leases	7,668.00
522 10 46 10	Liability/Umbrella-Enduris	149,550.00
522 10 47 10	Election Expenses	12,500.00
522 10 47 20	Timber Tax	0.00
522 10 47 30	Clean Water Utility Taxes	448.33
522 10 48 10	Computer Repair & Maintenance	139,444.00
522 10 48 20	Office Equipment Repair & Maintenance	1,290.00
522 10 49 10	Memberships	8,182.00
522 10 49 20	Subscriptions	54,675.08
522 10 49 30	Information Services	7,797.50
522 10 49 40	Software Recurring Licenses	27,549.04
522 10 49 50	Investment/Bank Fees	610.00

2023 BUDGET TOTALS

South Whidbey Fire EMS

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EXPENDITURES

522 Fire Control

522 Fire Control 1,713,699.54

010 ADMIN 1,713,699.54

020 FIRE SUPPRESSION

522 Fire Control

522 20 15 10	Volunteer Reimbursement	75,000.00
522 20 15 20	Volunteer Deferred Compensation Match	4,000.00
522 20 15 30	Volunteer Shift Reimbursement	30,000.00
522 20 20 10	FICA/Medicare Benefits-Volunteers	10,710.00
522 20 20 31	Accidental Death & Disability - VFIS	3,250.00
522 20 20 41	Retirement Premium-Board Of Vol. FF's	4,500.00
522 20 20 42	Retirement Premium-LOSAP	35,000.00
522 20 20 50	Tuition Reimbursement-Part Time FFs & Volunteers	0.00
522 20 23 10	Physicals	9,535.00
522 20 23 20	Vaccinations	3,360.00
522 20 23 30	Testing	3,550.00
522 20 23 40	Fitness Equipment	0.00
522 20 23 50	Fitness Supplies	0.00
522 20 24 20	Board of Volunteer Firefighters - Liability Insura	2,500.00
522 20 24 30	LOSAP - Life Insurance	0.00
522 20 24 40	Trusted Plans (WFCA)	1,200.00
522 20 28 10	Recognition Awards	9,820.00
522 20 28 20	Special Recognition & Activities	12,745.00
522 20 28 30	Incidents, Special Projects & Out Of Area Meals	3,290.00
522 20 28 40	Health & Wellness Activities	0.00
522 20 31 10	Fire Operations Supplies	7,770.00
522 20 31 11	Fire Rehab Supplies	2,070.00
522 20 31 12	Fire Safety Supplies	450.00
522 20 31 20	Medical Operations Supplies	15,533.00
522 20 31 30	Marine Rescue Operations Supplies	1,806.00
522 20 31 40	Technical Rescue Operations Supplies	0.00
522 20 31 60	Uniforms & Badges	34,655.00
522 20 32 10	Fuel - Fire Apparatus	21,450.00
522 20 32 20	Fuel - Medical Apparatus	8,500.00
522 20 32 30	Fuel - Marine Apparatus	4,200.00
522 20 32 40	Fuel - Technical Rescue Apparatus	500.00
522 20 35 10	Fire Equipment	21,500.00
522 20 35 11	Rehab Equipment	118.00
522 20 35 12	Fire Safety Equipment	345.00

2023 BUDGET TOTALS

South Whidbey Fire EMS

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EXPENDITURES

522 Fire Control

522 20 35 20	Medical Equipment	3,720.00
522 20 35 30	Marine Rescue Equipment	11,250.00
522 20 35 40	Technical Rescue Equipment	6,880.00
522 20 35 50	Communications Equipment	192,300.00
522 20 35 60	Personal Safety Equipment	166,125.00
522 20 41 10	Hose Testing	750.00
522 20 41 20	Apparatus Testing/Certification	8,650.00
522 20 41 30	SCBA Flow Testing/Certification	7,912.50
522 20 41 40	Biohazard Waste Disposal	264.00
522 20 42 10	Dispatch Services	97,270.96
522 20 45 10	Operations Equipment Leases	2,500.00
522 20 45 20	Operations Rents And Fees	17,751.84
522 22 10 00	Full Time Firefighter Wages	1,243,823.49
522 22 10 01	Authorized Overtime Full Time Firefighters	75,000.00
522 22 15 20	Firefighter Deferred Compensation Match	27,312.95
522 22 20 10	FICA Medicare Benefits-FT Firefighters	104,472.03
522 22 20 20	L&I/ Unemployment Premiums- FT Firefighters	62,895.84
522 22 20 30	Full Time Firefighters Healthcare Benefits/AD&D	407,751.54
522 22 20 40	Retirement Benefits Full Time Firefighters	69,921.15

522 Fire Control 2,833,908.30

020 FIRE SUPPRESSION 2,833,908.30

030 FIRE PREVENTION & INVESTIGATION

522 Fire Control

522 30 31 51	Fire Prevention Supplies	3,075.00
522 30 31 60	Public Education Operating Supplies	8,560.00
522 30 31 61	Public Education Equipment	3,710.00
522 30 32 10	Public Education Fuel	150.00
522 30 49 00	Special Projects	5,550.00
522 30 49 01	Authorized Overtime-Fire Prevention/Public Education	5,000.00

522 Fire Control 26,045.00

030 FIRE PREVENTION & INVESTIGATION 26,045.00

045 TRAINING EMPLOYEE

522 Fire Control

522 45 10 01	Authorized Overtime-Training	36,824.00
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2023 BUDGET TOTALS

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EXPENDITURES

522 Fire Control

522 45 31 00	Administration Training Supplies	454.00
522 45 31 10	Fire Training Supplies	8,956.64
522 45 31 20	Medical Training Supplies	5,185.00
522 45 31 21	Medical Training Supplies - WEMSC Grant	1,222.00
522 45 31 30	Marine Training Supplies	200.00
522 45 31 40	Technical Rescue Training Supplies	0.00
522 45 32 10	Fuel - Training	400.00
522 45 35 00	Administration Training Equipment	0.00
522 45 35 10	Fire Training Equipment	11,627.00
522 45 35 20	Medical Training Equipment	1,580.99
522 45 35 30	Marine Training Equipment	0.00
522 45 35 40	Technical Rescue Training Equipment	0.00
522 45 41 10	Training Professional Services	7,800.00
522 45 43 00	Administrative Training Travel	3,955.00
522 45 43 01	Administrative Lodging & Food	20,500.00
522 45 43 02	Training Ferry Fees	650.00
522 45 43 10	Fire Training Travel	500.00
522 45 43 11	Fire Lodging & Food	12,065.00
522 45 43 20	Medical Training Travel	50.00
522 45 43 21	Medical Lodging & Food	3,600.00
522 45 43 30	Marine Training Travel	0.00
522 45 43 31	Marine Lodging & Food	0.00
522 45 43 40	Technical Rescue Training Travel	0.00
522 45 43 41	Technical Rescue Lodging & Food	0.00
522 45 43 50	Maintenance Training Travel	790.00
522 45 43 51	Maintenance Lodging & Food	2,750.00
522 45 49 00	Administration Tuition & Registration	11,375.00
522 45 49 10	Fire Tuition & Registration	41,057.00
522 45 49 11	Fire Training Projects & Workshops	12,200.00
522 45 49 20	Medical Tuition & Registration	12,380.00
522 45 49 21	Medical Training Projects	784.00
522 45 49 22	Medical Tuition - CBT Grant	0.00
522 45 49 30	Marine Tuition & Registration	200.00
522 45 49 31	Marine Rescue Training Projects	1,000.00
522 45 49 40	Technical Rescue Tuition & Registration	6,400.00
522 45 49 41	Technical Rescue Training Projects	0.00
522 45 49 50	Maintenance Tuition & Registration	2,020.95
522 45 49 60	Health & Wellness Training - Registration	0.00

522 Fire Control 206,526.58

045 TRAINING EMPLOYEE

206,526.58

2023 BUDGET TOTALS

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001 General Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

050 FACILITIES

522 Fire Control

522 50 10 00	Maintenance Employees Wages	155,985.71
522 50 10 01	Maintenance Employees Authorized Overtime	3,000.00
522 50 15 20	Maintenance Deferred Compensation Match	3,199.71
522 50 20 10	FICA/Medicare Benefits-Maintenance Employees	12,238.91
522 50 20 20	L&I/Unemployment Premiums-Maintenance Employees	7,251.30
522 50 20 30	Maintenance Healthcare Benefits/AD&D	65,320.69
522 50 20 40	Retirement Benefits-Maintenance Employees	20,526.17
522 50 20 50	Tuition Reimbursement-Maintenance Employees	0.00
522 50 31 10	Janitorial Supplies	8,400.00
522 50 31 20	Maintenance Parts & Supplies	5,064.00
522 50 32 10	Fuel - Maintenance	4,500.00
522 50 35 10	Small Tools	3,600.00
522 50 35 20	Furnishings	600.00
522 50 35 30	Appliances	250.00
522 50 41 10	Janitorial Services	30,892.00
522 50 41 20	Yard Maintenance	25,000.00
522 50 41 30	Building Maintenance Services	32,848.00
522 50 45 10	Maintenance Equipment Rental & Leases	6,000.00
522 50 47 10	Electricity Consumed	48,117.80
522 50 47 20	LPG Gas Consumed	8,760.90
522 50 47 30	Water Consumed	5,866.00
522 50 47 40	Waste Disposal Used	4,220.00
522 50 48 10	Facilities Repair & Maintenance	9,900.00

522 Fire Control 461,541.19

050 FACILITIES 461,541.19

060 VEHICLE & EQUIP MAINTENANCE

522 Fire Control

522 60 43 01	Maintenance Ferry Fees	1,000.00
522 60 48 10	Fire Equipment Repair & Maintenance	31,027.04
522 60 48 11	Fire Apparatus Repair & Maintenance	62,520.00
522 60 48 12	Administrative Vehicle Repair & Maintenance	8,000.00
522 60 48 20	Medical Equipment Repair & Maintenance	2,785.00
522 60 48 21	Medical Vehicle Repair & Maintenance	8,400.00
522 60 48 30	Marine Equipment Repair & Maintenance	2,000.00
522 60 48 31	Marine Vehicle Repair & Maintenance	20,650.00
522 60 48 40	Technical Rescue Equipment Repair & Maintenance	500.00

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001 General Fund

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EXPENDITURES

522 Fire Control

522 60 48 41	Technical Rescue Vehicle Repair & Maintenance	950.00
522 60 48 50	Training Equipment Repair & Maintenance	500.00
522 60 48 60	Maintenance Equipment Repair & Maintenance	3,500.00
522 60 48 61	Maintenance Vehicle Repair & Maintenance	1,450.00
522 60 49 70	Collision/Accident	5,999.98

522 Fire Control 149,282.02

060 VEHICLE & EQUIP MAINTENANCE 149,282.02

062 CAPITAL EXPENDITURES

591 Debt Service

591 22 71 01	Principle Payments	185,000.00
592 22 83 01	Interest Payments	134,160.00

591 Debt Service 319,160.00

062 CAPITAL EXPENDITURES 319,160.00

070 OTHER

580 Non Expenditures

588 10 00 00	Prior Period Adjustment	0.00
589 00 00 10	Non Expenditure - Suspense	0.00
589 90 00 00	Payroll Deduction Clearing	0.00

580 Non Expenditures 0.00

597 Interfund Transfers

597 00 00 02	Transfer To Capital Fund	0.00
597 00 00 03	Transfer To Reserve Fund	0.00
597 00 00 04	Transfer To Contingency Fund	0.00
597 22 00 02	Transfer To General Fund	0.00

597 Interfund Transfers 0.00

070 OTHER 0.00

Fund Expenditures: 5,710,162.63

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001 General Fund

01/01/2023 To: 12/31/2023

Excess/Deficit: **1,513,792.40**

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003 Reserve Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 41 20 00 Estimated Beginning Balance-Reserve 0.00

308 Beginning Balances 0.00

397 Interfund Transfers

397 00 00 03 Transfer From General Fund To Reserve 0.00

397 Interfund Transfers 0.00

Fund Revenues: 0.00

Excess/Deficit: 0.00

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004 Contingency Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 91 00 00 Estimated Beginning Balance- Contingency 0.00

308 Beginning Balances 0.00

397 Interfund Transfers

397 00 00 04 Transfer From General Fund To Contingency 0.00

397 Interfund Transfers 0.00

Fund Revenues: 0.00

Excess/Deficit: 0.00

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300 Capital Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 41 10 00 Estimated Beginning Balance- Capital 0.00

308 Beginning Balances 0.00

397 Interfund Transfers

397 00 00 02 Transfer From General Fund 0.00

397 Interfund Transfers 0.00

Fund Revenues:

0.00

EXPENDITURES

999 Ending Balance

508 41 00 00 Ending Balance 0.00

999 Ending Balance 0.00

062 CAPITAL EXPENDITURES

594 Capital Expenditures

594 20 35 12 Fire Safety Equipment - Capital 0.00

594 20 35 13 Computer Hardware 0.00

594 20 35 60 Personal Safety Equipment - Capital 37,500.00

594 20 42 10 Dispatch Services - Capital 0.00

594 22 30 00 Communications Equipment 606,000.00

594 22 62 11 Station 32-33 Replacement 500,000.00

594 22 62 38 Station 32- Upgrade Transfer Switch & 30 KW Generator 0.00

594 22 63 30 Cultus Bay Radio Tower Site 15,600.00

594 22 63 31 Station 31 - 5535 Cameron Road 25,520.00

594 22 63 32 Station 32 - 6435 Central Avenue 4,500.00

594 22 63 33 Station 33 - 3405 French Road 0.00

594 22 63 34 Station 34 - 820 Camano Avenue 100.00

594 22 63 35 Station 35 - 3982 Saratoga Road 20,043.00

594 22 63 36 Station 36 - 5579 Bayview Road 100,000.00

594 22 63 37 Maintenance Facility - 2874 Verlane Street 41,555.00

594 22 64 00 Bayview Facility Construction 0.00

594 22 64 01 Bayview Facility Construction General Fund 0.00

594 22 64 02 Computer/IT-Capital 61,750.00

594 22 64 03 Medical Equipment- Capital 6,000.00

594 22 64 11 Vehicles 125,553.00

594 22 64 13 Fire Apparatus 886,160.00

594 22 65 00 Bayview Facility Building Permit & Design Work 0.00

2023 BUDGET TOTALS

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300 Capital Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

594 Capital Expenditures

594 45 35 10 Fire Training Equipment - Capital 0.00

594 60 48 31 Marine Vehicle Repair - Capital 8,200.00

594 Capital Expenditures 2,438,481.00

062 CAPITAL EXPENDITURES 2,438,481.00

Fund Expenditures: 2,438,481.00

Excess/Deficit: (2,438,481.00)

2023 BUDGET TOTALS

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301 Bond Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 91 11 00 Estimated Beginning Balance- Bond 0.00

308 Beginning Balances 0.00

Fund Revenues: 0.00

Excess/Deficit: 0.00

2023 BUDGET TOTALS

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Fund	Revenues	Expenditures	Net
001 General Fund	7,223,955.03	5,710,162.63	1,513,792.40
003 Reserve Fund	0.00	0.00	0.00
004 Contingency Fund	0.00	0.00	0.00
300 Capital Fund	0.00	2,438,481.00	(2,438,481.00)
301 Bond Fund	0.00	0.00	0.00
	<u>7,223,955.03</u>	<u>8,148,643.63</u>	<u>(924,688.60)</u>

1007.4.7 OFFICE ASSISTANT

Agency Content

JOB TITLE: Office Assistant

SUPERVISOR'S TITLE: Fire Chief

FLSA STATUS: Part-Time or Full-Time, Non-Exempt, At-will

POSITION DESCRIPTION: Under the direction of the Chief, the Office Assistant is responsible to provide general office assistance to the public, volunteers, employees, and the administrative staff as needed. This is an "at-will" position which can be terminated at any time with or without cause.

ESSENTIAL DUTIES

1. Reception – answer incoming calls and provide customer service to walk-ins. Takes written and electronic messages for Administrative and Career Staff.
2. General Office – filing and electronic storage for documents, copy projects, data entry.
3. Electronic storage for records retention.
4. Mail - distribute incoming mail and parcels, prepare outgoing mail for large projects
5. Assist in preparing newsletters, flyers, training handouts/booklets, public information, etc..
6. ~~Order office and janitorial~~ Assist with ordering office and other station supplies, ~~other orders~~ as needed.
7. Receipt of incoming funds.
8. Assist with planning and coordinating special projects and events.
9. Travel coordination for Administrative Staff and Commissioners.
10. Primary administrative assistant for Senior Administrative Staff.
11. Coordinates meetings and appointments for the Administrative Staff.

OTHER FUNCTIONS/DUTIES

1. Performs other duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge, skills, and abilities required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

1. Education and Experience:

- a. Education: A high school diploma, or GED.
- b. Experience: A minimum of 2 years previous experience as an office assistant or administrative assistant.
- c. Equivalency: An equivalent combination of education and experience may be considered.

2. Knowledge of:

- a. District policies, procedures, and protocols as they apply to the position.
- b. Problem solving techniques and methodology.
- c. Technologically literate with computer skills including familiarity with Microsoft Word, Publisher, PowerPoint, and Excel is desired.

3. Skill to:

- a. Operate a vehicle.
- b. Successfully work with employees, volunteers, and the public.
- c. Cheerful presence with excellent people skills.
- d. ~~Internet skills~~ Modern information technology skills, including use of email, electronic media and other online programs.
- e. Type 60 words per minute.

4. Ability to:

- a. Ability to communicate effectively orally and in writing.
- b. Ability to use sound judgment and human relation skills necessary to deal with the public and coworkers.
- c. Operate modern office equipment and computers including applicable software applications.

d. Maintain contact and preserve good relations with the public and respond to requests and inquiries. Establish and maintain effective working relationships with those contacted in the course of work.

e. A flexible self-starter who can work independently, and follow directions.

f. Maintain confidentiality of information which may be acquired directly or indirectly, in any written, verbal, or auditory sense during the course of the shift.

SPECIAL CONDITIONS OF APPOINTMENT

1. Possession of a valid Washington State Driver's License.

2. Must be available to work in office 9am – 3pm workday, hours as assigned Monday-Friday at the discretion of the Fire Chief.

PHYSICAL REQUIREMENTS

1. Work is generally performed in the office settings with occasional travel to conduct District business. The incumbent is occasionally exposed to outside weather conditions, wet/humid conditions, and windy conditions. The working environment may be well lit with overhead lighting and background noises, incumbent must be comfortable working in a well lit office with background conversations, radio traffic and overhead paging noises.

2. The incumbent's primary functions require sufficient physical ability to work in an office setting; walk, stand or sit for prolonged periods of time; bend, kneel, stoop, crouch, reach, and twist; occasionally push, pull, lift and/or carry moderate weights; operate office equipment including computer keyboards; requires a sense of touch, finger dexterity, and gripping with hands and fingers; ability to speak and hear to exchange information; ability to operate a vehicle.

3. The incumbent must see within normal range of vision with or without correction; specific vision abilities required by this job include close, distance, color, and peripheral vision; depth perception; and the ability to adjust focus.

4. The incumbent must hear in the normal audio range with or without correction.

ACKNOWLEDGEMENT

I acknowledge that I have read the job description and requirements for the Office Assistant position and certify that I can perform these functions.

Signature

Date