



## **JOB ANNOUNCEMENT**

### **Part-Time Administrative Assistant**

\$34,351.20 - \$43,118.40 Annually (DOQ)

Open Until Filled - First Review: 4:00 PM July 22

South Whidbey Fire/EMS is looking for qualified individuals to fill a vacant **Administrative Assistant** position. Position is 32 hours per week, non-exempt, salaried, with PERS retirement and excellent medical, dental and vision benefits. Interested individuals should visit <https://www.swfe.org/employment-opportunities> for an application packet, additional information, job descriptions, requirements and duties.

South Whidbey Fire/EMS is an equal opportunity employer and maintains a drug and tobacco free workplace. Candidates for this position will be required to pass a, pre-employment drug screens and pass a DOT Physical as a condition of the position.